

AGENDA
CITY OF DAYTON, MINNESOTA
12260 S. Diamond Lake Road, Dayton, MN 55327
Tuesday, July 23, 2024
REGULAR MEETING OF THE CITY COUNCIL - 6:30 P.M.

The invite for Zoom for this meeting can be found on the City's website community calendar

- 6:30 **CALL TO ORDER**
- 6:30 **PLEDGE OF ALLEGIANCE**
- 6:35 **APPROVAL OF AGENDA**
- 6:35 **CONSENT AGENDA** *These routine or previously discussed items are enacted with one motion*
- 6:35 A. Approval of Worksession Minutes and Council Meeting Minutes of July 09, 2024
- B. Approval of Payment of Claims for July 23, 2024
- C. Pay Request 1 for the Jaeger - Jordan Ditch Stabilization Project
- D. Pay Request 2 for Dayton River Road Turn Lanes
- E. Approval of Resolution 36-2024; Hazard Mitigation Plan
- F. Approval of Donating the Old Fire Truck Engine 11
- 6:40 **OPEN FORUM** *Is limited to Three minutes for non-agenda items; state your name and address; No Council Action will be taken and items will be referred back to staff*
- 6:50 **STAFF, CONSULTANT AND COUNCIL UPDATES**
- COUNCIL BUSINESS**
- New Business**
- 7:00 G. Budget Discussion
- PUBLIC HEARING**
- 7:30 H. Ordinance 2024-10; Special Event Permit
- Action Items**
- 7:45 I. Appoint Park Commissioner
- 7:50 **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

Mayor Fisher called the work session meeting to order at 5:00 p.m.

PRESENT: Mayor Dennis Fisher, David Fashant, Travis Henderson, Scott Salonek, and Matt Trost

ABSENT:

ALSO PRESENT: Public Works Superintendent, Marty Farrell; City Engineer, Jason Quisberg; Fire Chief Gary Hendrickson; Police Chief, Paul Enga; City Administrator/Finance Director, Zach Doud; Assistant City Administrator/City Clerk, Amy Benting; Community Development Director, Jon Sevald;

LONG-TERM PLAN

Doud stated that nothing on this document needs to be approved. It is used for the purpose of planning only.

Doud stated that Staff put the Long-Term Plan together based on the requests made by employees, and residents. The main focus is for the upcoming two years, but the Plan includes ten years.

Doud asked that the Council please consider Fund 401, which is the Capital Equipment Fund, first.

Fashant asked if the 16-foot mower really goes up \$50,000. Farrell stated that the mower increased significantly, but a cab was added to it, which will protect the operator from flying debris.

Fashant asked about the increase in price for the front-end loader. Farrell stated that indeed it did increase in price, but they took off the blower in an effort to absorb some of the price increase.

Additional conversation ensued.

Fashant asked about the increase in price for the brine storage. Farrell stated that the unit being accounted for is a bit more sophisticated than the unit that was originally in the plan.

Fisher asked why the purchase of the mower was moved up. Farrell stated that the current mower is beginning to require expensive repairs. Doud stated that there was an additional swap, which technically prevented the mower from having an increased cost to the budget.

Fashant asked for clarification on a sign truck. Farrell stated that a sign truck allows for a post puller, a boom, and it has storage. The sign truck will be primarily dedicated to placing and removing signs throughout the City, but it can also have other uses.

Additional discussion ensued.

Fashant asked if the sign truck will be able to do anything with light poles. Farrell stated it could potentially be used for that purpose, but there is a bucket truck that would better serve that need.

Trost asked if the sign truck could be used for baseball field fences. The answer is yes.

Fashant asked Hendrickson to talk a little bit about the grass rig. Hendrickson stated that there has been a change in the way the Fire Department runs operations. The engine now accompanies all calls and is being used as a "toolbox." There is no longer a need to replace the engine, so the plan is to separate a grass truck out with a skid in it so that it doesn't get stuck. Currently Engine 1 has a significant oil leak that needs to be repaired. The estimated cost for the repair is \$8,000. By going in this direction, this reduces my request from last year by \$325,000. The City is going to purchase the Suburban/Expedition out of one-time safety dollars, which gives the ability for people to be transported to fires or to training.

Fashant asked if the Suburban/Expedition would be a "people carrier," what would be used for medical calls. Hendrickson stated that the Suburban/Expedition would serve double duty as both.

Fashant asked if Hendrickson would also want a grass rig for Station 3. The answer is yes.

Fashant stated the EDA has requested some cameras for the City, and Fashant does not see that the funding request was noted, so Fashant asked Enga if the Police Department is no longer interested in the cameras. Enga stated that the cameras would be included in the General Budget.

Fashant asked Doud to explain why the cameras belong in a different area of the budget. Doud stated that it is not actually equipment. It is considered a subscription because it is paid annually.

Fisher asked why the squads went up. Enga stated that it includes the equipment and the lease agreement. Doud stated that an extra squad was added for replacement.

Additional conversation ensued.

There was additional conversation regarding the Fire equipment.

Doud stated that he'd entertain questions for Fund 404. Doud further stated that there were no changes for Fund 404.

Fisher asked if the rent money received from the parks goes into Fund 404. Doud stated that part of it goes in to Fund 404.

Fisher clarified that he was not referring to CDAA. Doud stated that those funds from residents renting parks goes into the General Fund for Park Rentals.

Doud stated that he'd entertain questions for Fund 405. The main change on Fund 405 is related to Brayburn Trails Neighborhood Park.

There was discussion regarding the need for the southern half of the park.

The conversation shifted towards park money in general.

Fashant asked if the next phases for Brayburn Trails Neighborhood Park and for Elsie Stephens Park are being actively planned right now. Farrell stated that the things that were supposed to be completed this year will be completed next year. Farrell stated that the planning for the following year will begin this fall. Trost stated that he doesn't believe planning should wait until the fall. Rather, Trost stated that the planning should begin now. Farrell stated that other contractors are being vetted. Trost stated again that he thinks the planning should begin now rather than in the fall.

Additional conversation ensued.

Trost suggested that there be separate accounts for specific park goals.

The conversation shifted to CDAA and the amount of money they give to the City.

Doud stated that he'd entertain questions for Fund 406. Farrell has prepared a list of things that would likely need to be replaced in the various parks throughout the City. Park Dedication Dollars cannot be spent for repairs or replacement.

Additional conversation ensued regarding Cloquet Park.

Fashant stated that Central Park is very busy three or four days per week during the summer, and there is only one port-a-potty. Parking is also a concern.

The conversation shifted to ice rinks and Fashant stated that he's seen some communities pave the area that ultimately becomes an ice rink in the winter, which helps with making the ice, and then the ice rink becomes pickle ball courts in the summer.

There was consensus to ask the Park Commission to review Central Park.

Doud stated that he'd entertain questions and comments for Fund 408. Only two changes have been made from last year's numbers. The County will move the two trail extensions and the water trails construction.

There was discussion regarding the grant money for the water trails.

Additional conversation ensued regarding the connectivity of the trail system.

There was consensus to explore the possibility of connecting the trail system.

Doud stated that he'd entertain questions and comments for Fund 410. The Fire Training Facility and the bathroom remodel and the locker room remodel for Station 2 are in Fund 410.

There was discussion regarding signs throughout the City that are being budgeted for.

Fashant stated that Fund 410 goes red in 2025. Fashant asked what is being done about it. Doud clarified that Fund 410 goes red in 2028 and went on to explain the process.

Doud stated that he'd entertain questions and comments for Fund 414.

Fisher stated that he doesn't see MSA listed. Doud stated that the City has not received MSA money yet, but as of next year, the City will receive it.

Doud asked the Council if they want to keep the MSA money separate. There was consensus to keep it separate.

Fashant asked what the contributions and donations are. Doud explained that the contributions and donations are the percentages of what will be paid by the developer or the County, etc.

ADJOURNMENT

Fisher declared the meeting adjourned at 6:27 p.m.

Respectfully Submitted,

Sandra Major, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

Approved: _____

Attest: Amy Benting

Mayor Fisher called the public meeting to order at 6:30 p.m.

PRESENT: Mayor Dennis Fisher, David Fashant, Travis Henderson, Scott Salonek, and Matt Trost

ABSENT:

ALSO PRESENT: Public Works Superintendent, Marty Farrell; City Engineer, Jason Quisberg; Fire Chief, Gary Hendrickson; Police Chief, Paul Enga; City Administrator/Finance Director, Zach Doud; Assistant City Administrator/City Clerk, Amy Benting; Community Development Director, Jon Sevald; City Attorney, Amy Schmidt

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Benting requested the addition of Item F.1., a Temporary Gambling Permit for a raffle to be held at the Magnus event on September 7, 2024.

MOTION: Motion was made by Councilmember Trost, seconded by Councilmember Henderson to approve the agenda items, as amended. Motion carries unanimously.

CONSENT ITEMS:

- A. Approval of Council Meeting Minutes of June 25, 2024
- B. Approval of Payment of Claims for July 9, 2024
- C. Approval of 2024 Chip and Fog Seal Project to Allied Blacktop Company (Considered after Consent Items)
- D. Approval of Resolution 35-2024; Ordering Preparation of Report on Proposed Improvement Project
- E. Approval of Engineering Proposal for Territorial Road Improvements Feasibility Study
- F. Approval of Resignation from Mark Johnson
 - 1. Temporary Gambling Permit for a Raffle to be held at the Magnus event on September 7, 2024

Fashant asked about the Payment of Claims and if a particular payment is related to Territorial Road. The answer is yes.

Fisher asked about the Fog Seal Project. Doud recommended having that discussion a little later since Item C has been removed from the Consent Agenda.

MOTION: Motion was made by Councilmember Salonek, seconded by Councilmember Fashant, to approve the Consent Agenda without Item C. The motion carries unanimously.

- C. Approval of 2024 Chip and Fog Seal Project to Allied Blacktop Company (Removed from Consent Agenda)

Salonek stated that he will abstain from this vote because he intends to contact the company and request that they do the driveway of his personal residence.

Additional conversation ensued regarding the material price that was quoted by one of the bidding companies.

MOTION: Motion was made by Councilmember Trost, seconded by Councilmember Fashant, to approve the 2024 Chip and Fog Seal Project to Allied Blacktop Company. The motion passes, 4 ayes, 1 abstention (Salonek).

OPEN FORUM:

Anthony Albright of 14101 Brookshire Lane North came forward and stated that two Council Meetings prior, the Council discussed the possibility of using artificial intelligence (AI) to transcribe the Council Meeting Minutes. Mr. Albright stated that he supports the idea. One of the Councilmember's objections to AI transcription was that the AI may not be able to discern between the voices. Albright stated that there is a solution to that problem. The solution is that each of the Councilmembers has their own device that would require that the Councilmembers mute and unmute themselves.

STAFF, CONSULTANT AND COUNCIL UPDATES:

Doud stated that he will be out of the office all of the following week.

Doud stated that Staff is working through the grants in order to re-secure the funding for the Well Head Treatment Plant. The State Historical Preservation Office (SHPO) is what's holding things up. They had a thirty-day window to make a determination, and on the last day, they informed Dayton that they did not wish to make a determination. Now the process moves to the Federal government to make a determination.

Doud stated that it was mentioned at the last Council Meeting that we do not have the new State Flag. It was ordered, but it is not due to arrive until July 15, 2024.

Benting stated that August 13, 2024, is the Primary Election. The Council meeting that would normally be held on August 13th will now be held on August 12, 2024. A canvas meeting needs to be scheduled two to three days after August 13th. Benting asked if a quorum could meet on August 15th or August 16th, and what time works best.

Trost stated that if the meeting was held at 7:00 a.m., he could be present.

There was consensus to meet at 7:00 a.m. on Friday, August 16, 2024.

Farrell stated that the streetlights on Territorial Road have had all of the copper wire stolen. Farrell stated that there are ten streetlights will considerably heavy-gaged copper wire. The replacement cost is \$60,000.

Fisher asked if there is insurance. Doud stated that the City does have insurance, but this is not covered.

Additional conversation ensued.

Hendrickson stated that he has finally located a place for the old Engine 11 to go. Hendrickson stated that he'd have all the details by the next Council Meeting, but it sounds like Ukraine would like if for one of their fire departments. This would all happen through one of the non-profit organizations here in the United States.

Enga stated that there have been two compliance reviews. One is for the hazardous waste generator and the other is the post board review that occurs every three years. Both were passed.

Sevald asked if the City Council would be available for a Work Session on August 1, 2024 to discuss the Master Plan. The answer is no. Sevald stated that he'd reach out with some additional options. Trost asked if this Work Session would be with the Planning Commission. The answer is yes. Trost suggested that the Planning Commissioners come on a Tuesday evening. Sevald stated that there are Planning Commissioners with conflicts on Tuesday evenings.

Schmidt stated that the Office of Cannabis Management has issued some updated information. They are allowing for cultivation to begin ahead of everything else. Zoning Ordinances need to be up-to-date and ready by August 12, 2024.

Schmidt stated that a Moratorium Ordinance is an option that will buy some time through January 1, 2025.

The question was posed, does cultivation mean individuals or companies. The answer is large-scale companies.

Fisher asked if cultivation will be controlled by lottery. Schmidt stated that the lottery system will be used to determine retail sales, not cultivation.

Additional conversation ensued regarding a Moratorium Ordinance.

There was consensus to move forward with a Moratorium Ordinance.

Trost stated that local farmers are concerned about being able to lock in on the price of their fuel. Trost is requesting that the City not charge a franchise fee to the local farmers.

Fashant stated that he believes the City should fix the problem. Fisher asked how the “fix” would work. Doud stated there are only six meters in the City. Doud stated that Staff would update the Ordinance.

Trost stated that back in the day, the City used to have a pet shots/rabies clinic. The City no longer does that. It costs about \$200 for a simple vet visit. Trost asked why doesn't the City provide that service anymore. Enga stated that the main reason for ceasing the service is because people quit coming.

COUNCIL BUSINESS

New Business:

G. Three Rivers Park District Update

Doud introduced Kelly Grissman, the Director of Planning for Three Rivers Park District, to give an update to the Council.

Grissman's presentation included statistics for the users and what types of activities are happening in the area parks.

Grissman stated that the regional trails are the number one area of growth throughout the Three Rivers Park District. There are about 20 miles of regional trails planned for Dayton. The four regional trails in Dayton are: 1) West Mississippi River Regional Trail; 2) Diamond Lake Regional Trail; 3) Medicine Lake Regional Trail (also known as the Elm Creek Connector); and 4) Rush Creek Regional Trail.

Grissman stated that the gap between North Diamond Lake Road and South Diamond Lake Road is going to be tied to development. Because the property is tied to private ownership, we will work with the incoming developers to secure the property necessary to make the appropriate connection.

The conversation shifted towards the way in which property acquisitions are handled, federal funding, Met Council funding, etc.

Grissman stated that the West Mississippi River Regional Trail's purpose is to provide access to the Mississippi River.

Additional conversation centered around the process of completing the West Mississippi River Regional Trail.

Fashant inquired about the removal of a home that the Three Rivers Park District purchased in the area where he lives. Grissman explained that they were working with an organization that simply took longer than anticipated and it was compounded by all the rain that Dayton has had recently.

Grissman stated that the Diamond Lake Regional Trail is a trail that Three Rivers Park District does not want directly adjacent to the road. Grissman referred to this as a “linear park.”

Grissman projected an image of the Rush Creek Regional Trail.

Trost asked what the plan was for moving people across 81 at Territorial Road. Grissman stated that an underpass is planned.

Grissman stated that the loss of tax revenue that the City encounters when Three Rivers Park District purchases property is actually made up in the additional value that these purchases provide for the adjacent and nearby properties. The properties that are adjacent or nearby the Three Rivers Parks District purchases typically increase between 15% and 32%.

Grissman stated that when Three Rivers Park District purchases a property, a one-time payment of 180% of the local tax revenue to the City.

Hendrickson asked about the current property that is slated for demolition and whether there is an opportunity to work with the Fire Department for this demolition. The answer is yes.

H. Direction on Pavement Management Dollars for 2024

Doud stated that with the Chip and Fog Seal Project, the 2024 projects are all completed. There is still \$209,399 remaining in the Pavement Management Budget. Doud presented some possible options that involve pavement.

Fisher asked how the Department budgets are progressing. Someone else suggested paying for the copper wiring with the money.

Fashant stated that the dirt parking lot in the Central Park would be a good candidate for improvement.

Trost suggested saving the money for next year’s project of paving South Diamond Lake Road.

Farrell stated if it was his choice, he’d pave the parking lot at the Central Park.

Trost stated it might be a good idea to increase the parking lot at the Central Park because it would be helpful to the school for additional parking at their events.

Enga stated that the School District may improve their portion if the lot is going to be paved.

There was consensus to begin the engineering to improve the Central Park parking lot.

I. Discussion on EDA Enabling Resolution and Movement Forward

Doud stated that the City Attorney is here to take the Council's suggestions and comments regarding the EDA. Doud stated that the Council needs to clarify their vision for the EDA.

Fisher stated that in Section 2.1, it states that there are five members of the EDA. Schmidt stated that the Bylaws state there are five members of the EDA and two Council Members. Doud stated that the Bylaws state 5-7 members. Schmidt stated that the Statute doesn't allow for a range. There needs to be either five or seven.

Schmidt stated that after the Resolution is formed, the Bylaws can be updated to match the Resolution.

Fisher asked where the 12-year reference came from in Section 2.2 (a). Schmidt stated that it is in there because it is common in other cities. The reason it is in brackets is to make it clear that you can consider it, but it is not required.

Fisher would like to strike Section 2.2 (a).

Doud asked if the Council wants five EDA members or seven EDA members.

Trost stated that the EDA has a large amount of authority, and increasing the number of appointed members reduces the authority of elected officials. Fisher stated that the Council was aware of that when the decision was made. Trost stated that the EDA should be more of an advisory commission that makes suggestions. Fisher stated the City Council voted to make the EDA an independent body to foster change. Trost would like to discuss the matter further and stated that over the past year and a half, the EDA could have easily made some decisions that could have caused the City some pretty big lawsuits. Fisher asked if the Council is cleaning up the EDA documents or redesigning the EDA.

Additional conversation ensued.

Fashant stated that he's not ready to change the EDA to the way that Trost envisions. Fashant believes that the business expertise the EDA is valuable. Fashant stated that the composition of the current EDA membership is a separate concern from the way that the EDA is formed. Fashant noted that in many of the areas where big decisions are made, the City Council is indeed the final authority, and that makes Fashant comfortable with the EDA being a separate body.

Henderson stated that he read the State Statute and, at the end of the day, the Council does seem to have the final authority. Henderson stated that he hasn't seen a lot of positive outcomes from the EDA. Henderson stated that deeper discussions are worth pursuing over the actual functions of the EDA.

Salonek stated that the references to Dayton City Council having the final say on any financial matters are too numerous to count. Salonek stated part of the problem he sees is that there has been a roadblock for the EDA ever since it came into being. Salonek stated that the Council needs to remove the roadblocks. Trost asked what the roadblocks have been. Salonek stated that the "triangle piece" is still sitting there, and the "Levee Street Property" was an issue.

Additional conversation ensued.

Fashant stated that a big problem has been the lack of clarity in what the EDA is expected to do.

There was consensus to have a term of six years, with no specific term limits.

Additional conversation ensued.

Schmidt asked about compensation in Section 2.5. The last Council set it up to compensated members \$25 per meeting. Schmidt suggested that the Council put compensation in a separate document.

There was consensus to make the compensation a separate document.

Schmidt referred to Section 3.2 and stated that for some reason the Bylaws say that there is no official seal for the EDA but the State Statute says, "The EDA shall have a separate seal." Schmidt recommended to keep the same seal as the City.

There was consensus to make the Bylaws conform to the State Statute.

Fisher referred to Section 3.6 and stated that there is inconsistent language with regard to the bond. The question was raised as to whether to strike Section 3.6 in its entirety. Schmidt stated that it does not have to be in the Resolution, since it is in the Statute.

Additional conversation ensued.

There was consensus to leave Section 3.6 in the Resolution as a "reminder" of the Statutory requirement.

Fisher referred to Section 3.9 and stated that the Secretary of the EDA has to produce the financial statement, but it doesn't state how often. Fisher presumes that it is in coordination with the annual audit. Schmidt stated that the language comes directly from the State Statute.

Schmidt referred to Section 5.1 and stated that there is an area that allows the EDA to exercise additional powers. Schmidt explained the additional powers and stated that the City had not granted those powers in the past. Schmidt asked for clarification. There was consensus to not grant additional powers to the EDA.

Fisher referred to Section 5.5 and stated that the use of "may" doesn't make sense since if the Council has to approve. There was consensus to change the word "may" to the word "shall."

Sevald asked if the Council will likewise present an annual plan to all the Commissions. Both Henderson and Doud stated that those mechanisms are already in place.

Fisher referred to Section 6.1 (h) and stated that it struck him as really odd. Schmidt stated that the language is directly from the State Statute.

Fisher asked what would be an example of a development district in Dayton as referred to in Section 6.1 (j). Schmidt explained that the EDA would create a boundary to form a development district. Schmidt suggested to remove this section, based on the conversation earlier regarding Section 5.1.

There was consensus to remove Section 6.1 (j).

Fisher asked how the Council could comply with Section 8, and how would the Council know it to be true. Schmidt explained that this Section is the "clean-up clause" for the past mistake of taking only a voice vote and not written resolution.

Henderson asked what is the worst that could happen. Schmidt stated that there could be taxpayer lawsuits for illegal levies.

Doud stated that the corrections/changes will be made, and a Public Hearing will be held. The Council will likely see the finalized document on August 12, 2024.

Action Items:

J. Approval of Public Purpose Expenditure Policy

Doud stated that Schmidt drafted a Public Purpose Expenditure Policy update. The last time this document was updated was in 2007.

Fashant stated that he doesn't have a problem with updating the Policy, but he's confused on how to follow some of the updates. Fashant stated that there is no guidance on how to use the criteria set forth in the document. He asked, what's a good answer, and what's a bad answer.

Fisher stated that this document basically says that everything is subjective.

Schmidt stated that the examples within the document are examples that could be used to make determinations, but they are not all-inclusive.

Additional conversation ensued.

There was consensus to leave the document as is.

MOTION: Motion was made by Councilmember Trost, seconded by Councilmember Salonek to approve the Public Purpose Expenditure Policy. Motion carries unanimously.

K. Waiving of Fees – Operation Zero

Benting stated that members of Operation Zero, a nonprofit group who is not from Dayton, is requesting that fees be waived for their fundraising event that focuses on the prevention of veteran suicide.

Doud stated that Operation Zero is requesting all of the fees associated with police services, fireworks, and a large assembly permit.

Additional conversation ensued.

Fisher expressed his concern that by turning down the request to waive the fees, there will be fewer community events held. Fisher stated that the more events held in the City, the better.

MOTION: Motion was made by Councilmember Trost, seconded by Councilmember Salonek, to approve waiving of fees – Operation Zero. The motion carries unanimously.

L. Authorize Preparation of Plans and Specifications for the Territorial Road Watermain Extension

Quisberg came forward and projected images of the actual extensions that will take place, if the Council approves.

Quisberg stated that there will be a benefit to the property owners of the future Dayton Storage by bringing water to their property, which allows them fire suppression and the ability to build at an accelerated rate.

Quisberg stated that the scope of the project is to extend the watermain. The project will be directionally drilled with construction targeted for 2024. Currently the project is budgeted to cost \$450,000. The funding source is Dayton Storage, who will place \$500,000 in an escrow account for this purpose. Any unused balance at the end of the project will be returned to Dayton Storage.

Quisberg stated that there is currently a verbal agreement with Dayton Storage, but the legal paperwork has yet to be completed.

Quisberg stated that the project is set up as a, "not to exceed \$500,000," and if it goes over, the City will be responsible for any remaining balance.

Additional conversation ensued.

Doud stated that this project is a huge asset for the City to get that much of the watermain extension completed without cost to the City.

MOTION: Motion was made by Councilmember Fashant, seconded by Councilmember Salonek, to approve preparation of plans and specifications for the Territorial Road Watermain Extension, pending the escrow agreement. The motion carries unanimously.

ADJOURNMENT

Fisher declared the meeting adjourned at 9:04 p.m.

Respectfully Submitted,

Sandra Major, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

Approved: _____

Attest: Amy Benting

Payments to be approved at City Council Meeting July 23, 2024

	Totals
Claims Roster 07-23-2024	\$ 708,904.46
Prepaid 07-18-2024 EB	\$ 99,938.40

Total Payments:	\$ 808,842.86
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Payroll 07-18-2024 Bi-Weekly 15	\$ 99,330.63
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Check # sequence to be approved by City Council from meeting date of 07/23/2024:

Checks # 077226-077304

07/17/2024

INVOICE REGISTER REPORT FOR CITY OF DAYTON MN
 EXP CHECK RUN DATES 07/23/2024 - 07/23/2024
 BOTH JOURNALIZED AND UNJOURNALIZED
 BOTH OPEN AND PAID

Inv Num Inv Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnized Post Date
	A-1 OUTDOOR POWER INC PARKS; CHAIN LOOP 101-45200-50220	07/15/2024 CHOYT	07/23/2024	60.98 60.98	60.98	Open	N 07/02/2024
	A-1 OUTDOOR POWER INC PW; THROTTLE/HOSE 101-43100-50220	07/15/2024 CHOYT	07/23/2024	29.97 29.97	29.97	Open	N 07/08/2024
	AMERICAN LEGAL PUBLISHING CORP INTERNET RENEWAL(ZONING & SUB CODE); AUG CHOYT 101-41710-50321	07/15/2024 CHOYT	07/23/2024	315.00 315.00	315.00	Open	N 07/15/2024
	AMERICAN LEGAL PUBLISHING CORP 2024 S-17 FOLIO/INTERNET SUPPLEMENT (ZONII CHOYT 101-41420-50352	07/17/2024 CHOYT	07/23/2024	195.00 195.00	195.00	Open	N 07/17/2024
	AMERICAN LEGAL PUBLISHING CORP 2024 S-10 FOLIO/INTERNET SUPPEMENT;CODE CHOYT 101-41420-50352	07/17/2024 CHOYT	07/23/2024	195.00 195.00	195.00	Open	N 07/17/2024
	APPLIED CONCEPTS, INC PD; OTHER EQUIPMENT-SQUAD BUILD/LIDAR 401-42120-50580	07/11/2024 CHOYT	07/23/2024	5,550.00 5,550.00	5,550.00	Open	N 06/30/2024
	APPLIED CONCEPTS, INC PD; OTHER EQUIPMENT-SQUAD BUILD 401-42120-50580	07/11/2024 CHOYT	07/23/2024	3,350.00 3,350.00	3,350.00	Open	N 06/30/2024
	ARMENDARIZ, JULIAN	07/10/2024	07/23/2024	260.24	260.24	Open	N

UB refund for account: 2256	CHOYT						07/10/2024
601-00000-15550 CREDIT FORWARD				260.24			
AUGUSTA POPOLA-SAMUEL	07/10/2024	07/23/2024		34.84	34.84	Open	N
UB refund for account: 4271	CHOYT						07/10/2024
601-00000-15550 CREDIT FORWARD				34.84			
BAKER TILLY ADVISORY GROUP, LP	07/10/2024	07/23/2024		4,277.50	4,277.50	Open	N
PROFESSIONAL SRVS-DOLI REPORTING	CHOYT						06/30/2024
101-41660-50300 PROFESSIONAL SRVS-DOLI REPORTING				4,277.50			
BCA	07/17/2024	07/23/2024		300.00	300.00	Open	N
PD; PROFESSIONAL DEVELOPMENT-BCA TRAININ	CHOYT						07/16/2024
101-42120-50208 PD; PROFESSIONAL DEVELOPMENT-BCA				300.00			
BEAUDRY	07/10/2024	07/23/2024		1,650.59	1,650.59	Open	N
PW; ULS #2 DYED DIESEL -537.30	CHOYT						06/30/2024
101-43100-50212 PW; ULS #2 DYED DIESEL -537.30				1,650.59			
BEAUDRY	07/10/2024	07/23/2024		1,897.08	1,897.08	Open	N
PW; UNLEADED 87 -661.00	CHOYT						06/30/2024
101-43100-50212 PW; UNLEADED 87 -661.00				1,897.08			
BEAUDRY	07/15/2024	07/23/2024		1,179.48	1,179.48	Open	N
PW; ULS #2 DYED DIESEL -395.40	CHOYT						07/11/2024
101-43100-50212 PW; ULS #2 DYED DIESEL -395.40				1,179.48			
BEAUDRY	07/15/2024	07/23/2024		1,738.06	1,738.06	Open	N
PW; UNLEADED 87 -601.20	CHOYT						07/11/2024
101-43100-50212 PW; UNLEADED 87 -601.20				1,738.06			
BLACKBURN MANUFACTURING CO	07/17/2024	07/23/2024		608.22	608.22	Open	N
PW; SUPPLIES	CHOYT						07/01/2024
601-49400-50210 PW; SUPPLIES				304.11			
602-49400-50200 PW; SUPPLIES				304.11			
BROWN, ANDREW	07/10/2024	07/23/2024		92.27	92.27	Open	N
UB refund for account: 2456	CHOYT						07/10/2024

601-00000-15550	CREDIT FORWARD			92.27			
CENTERPOINT ENERGY	07/10/2024	07/23/2024	338.11	0.00	Paid	Y	
PW/PD FACILITY; 10662228-5 JUN 2024	CHOYT						06/30/2024
101-43100-50383	PW FACILITY; 10662228-5 JUN 2024		169.05				
101-42120-50383	PD FACILITY; 10662228-5 JUN 2024		169.06				
CENTERPOINT ENERGY	07/10/2024	07/23/2024	26.16	0.00	Paid	Y	
RH WELLHOUSE; 11429952-2	CHOYT						06/30/2024
601-49400-50383	RH WELLHOUSE; 11429952-2		26.16				
CHARTER COMMUNICATIONS	07/15/2024	07/23/2024	15.00	0.00	Paid	Y	
PD; INTERNET	CHOYT						07/01/2024
101-42120-50320	PD; INTERNET		15.00				
CHARTER COMMUNICATIONS	07/15/2024	07/23/2024	408.03	408.03	Open	N	
CH; INTERNET JUL-AUG 2024	CHOYT						07/07/2024
101-41820-50308	CH; INTERNET JUL-AUG 2024		199.98				
101-42260-50320	FD 2; INTERNET JUL-AUG 2024		33.09				
101-42260-50320	FD 1; INTERNET JUL-AUG 2024		84.98				
601-49400-50321	RH WELLHOUSE; INTERNET JUL-AUG		89.98				
CHARTER COMMUNICATIONS	07/17/2024	07/23/2024	359.93	359.93	Open	N	
PD/PW; INTERNET JUL-AUG 2024	CHOYT						07/12/2024
101-42120-50320	PD; INTERNET JUL-AUG 2024		179.97				
101-43100-50321	PW; INTERNET JUL-AUG 2024		179.96				
CINTAS	07/10/2024	07/23/2024	136.53	136.53	Open	N	
PW; UNIFORMS	CHOYT						07/03/2024
101-43100-50217	PW; UNIFORMS		136.53				
CINTAS	07/12/2024	07/23/2024	136.53	136.53	Open	N	
PW; UNIFORMS	CHOYT						07/11/2024
101-43100-50217	PW; UNIFORMS		136.53				
CITY OF ANOKA	07/15/2024	07/23/2024	69.79	69.79	Open	N	
22-396030-00 BALSAM LANE PED; JUN 2024	CHOYT						06/30/2024
101-43100-50230	22-396030-00 BALSAM LANE PED; JUN 2024		69.79				

CITY OF ANOKA	07/15/2024	07/23/2024	175.11	175.11	Open	N
22-393200-01 CENTRAL PARK; JUN 2024	CHOYT					06/30/2024
101-45200-50381	22-393200-01 CENTRAL PARK; JUN 2024		175.11			
CITY OF ANOKA	07/15/2024	07/23/2024	23.50	23.50	Open	N
22-393400-00 SDLR SIREN; JUN 2024	CHOYT					06/30/2024
101-42130-50381	22-393400-00 SDLR SIREN; JUN 2024		23.50			
CITY OF ANOKA	07/15/2024	07/23/2024	996.10	996.10	Open	N
22-396000-01 CH; JUN 2024	CHOYT					06/30/2024
101-41810-50381	22-396000-01 CH; JUN 2024		996.10			
CITY OF ANOKA	07/15/2024	07/23/2024	523.50	523.50	Open	N
22-990002-01 STREET LIGHTS; JUN 2024	CHOYT					06/30/2024
101-43100-50230	22-990002-01 STREET LIGHTS; JUN 2024		523.50			
CITY OF MAPLE GROVE	07/12/2024	07/23/2024	137,954.00	137,954.00	Open	N
WAC FEES; 2ND QTR 2024	CHOYT					06/30/2024
601-00000-20805	WAC FEES; 2ND QTR 2024		137,954.00			
CITY OF MAPLE GROVE	07/16/2024	07/23/2024	71,443.68	71,443.68	Open	N
30,928 GALLONS WATER USAGE MAY-JUN 2024	CHOYT					06/30/2024
601-49400-50389	30,928 GALLONS WATER USAGE MAY-JUN		71,443.68			
CLUTCH & U-JOINT/PROVEN FORCE	07/17/2024	07/23/2024	85.20	85.20	Open	N
PW; REPAIR/MAINT-1998 CHEVY	CHOYT					07/16/2024
101-43100-50220	PW; REPAIR/MAINT-1998 CHEVY		85.20			
CONNEXUS ENERGY	07/15/2024	07/23/2024	9,499.75	9,499.75	Open	N
OUTDOOR LIGHTING SYSTEM/PERMITS-12260 S I	CHOYT					06/24/2024
414-41900-50300	OUTDOOR LIGHTING SYSTEM-12260 S DIAMOND		9,499.75			
CORNERSTONE	07/10/2024	07/23/2024	1,755.19	1,755.19	Open	N
PD; REPAIR/MAINT 2021 DODGE #2104	CHOYT					07/10/2024
101-42120-50220	PD; REPAIR/MAINT 2021 DODGE #2104		1,755.19			
CORNERSTONE	07/15/2024	07/23/2024	11,474.37	11,474.37	Open	N

PD; REPAIR-2021 DODGE DURANGO PURSUIT	CHOYT						06/25/2024
101-42120-50220	PD; REPAIR-2021 DODGE DURANGO PURSUIT			11,474.37			
CULLIGAN, INC	07/10/2024	07/23/2024		111.30	111.30	Open	N
PD; FILTERATION SVC- JUL 2024	CHOYT						06/30/2024
101-42120-50220	PD; FILTERATION SVC- JUL 2024			55.65			
101-43100-50220	PW; FILTERATION SVC- JUL 2024			55.65			
DEARBORN NATIONAL	07/12/2024	07/23/2024		402.05	402.05	Open	N
LIFE INSURANCE- AUG 2024	CHOYT						07/08/2024
101-00000-21780	LIFE INSURANCE- AUG 2024			402.05			
EASON, JANICE	07/10/2024	07/23/2024		5.24	5.24	Open	N
UB refund for account: 5286	CHOYT						07/10/2024
601-00000-15550	CREDIT FORWARD			5.24			
ECKBERG LAMMERS PC	07/10/2024	07/23/2024		399.00	399.00	Open	N
PD; MN STATE MANDATED TRAINING	CHOYT						07/10/2024
101-42120-50208	PD; MN STATE MANDATED TRAINING			399.00			
ECM PUBLISHERS, INC	07/15/2024	07/23/2024		77.62	77.62	Open	N
PHN; ORDINANCE #2023-11	CHOYT						07/11/2024
101-41110-50352	PHN; ORDINANCE #2023-11			77.62			
ECONO SIGNS LLC	07/16/2024	07/23/2024		3,974.48	3,974.48	Open	N
PW; STREET SIGNS- PEDESTRIAN/FLASHER	CHOYT						06/17/2024
101-43100-50224	PW; STREET SIGNS- PEDESTRIAN/FLASHER			3,974.48			
ELK RIVER MUNICIPAL UTILITIES	07/15/2024	07/23/2024		1,243.28	1,243.28	Open	N
ELECTRIC SVC; JUN 2024	CHOYT						06/30/2024
101-43100-50230	PW; ST LGT 3763			393.00			
101-41910-50381	AC; 3831			142.59			
101-42260-50381	FD; 3831			142.59			
602-49400-50381	PW; CSAH 12 LIFT 3914			64.39			
602-49400-50381	PW; DAY LIFT 3958			62.70			
601-49400-50381	PW; WELL #1 6560			231.75			
602-49400-50381	PW; DNR LIFT 6634			118.68			
101-45200-50381	PW; BALL FIELD 10223			87.58			

EMERGENCY TECHNICAL DECON	07/10/2024	07/23/2024	506.75	506.75	Open	N
FD; UNIFORM TURNOUT PANTS	CHOYT					06/28/2024
101-42260-50217	FD; UNIFORM TURNOUT PANTS		506.75			
EMERGENCY TECHNICAL DECON	07/10/2024	07/23/2024	1,926.55	1,926.55	Open	N
FD; UNIFORM-JACKET AND PANTS	CHOYT					06/26/2024
101-42260-50217	FD; UNIFORM-JACKET AND PANTS		1,926.55			
ENTERPRISE FM TRUST	07/10/2024	07/23/2024	5,350.13	5,350.13	Open	N
MOTOR VEHICLES LEASING PROGRAM-JUL 2024	CHOYT					07/17/2024
401-42120-50550	MOTOR VEHICLES LEASING PROGRAM-JUL 2024		5,350.13			
FITCH & ASSOCIATES, LLC	07/10/2024	07/23/2024	22,497.50	22,497.50	Open	N
FD; CONTRACT SERVICES-FIRE SERVICES	CHOYT					06/30/2024
101-42260-50308	FD; CONTRACT SERVICES-FIRE SERVICES		22,497.50			
FULLY PROMOTED/EMBROIDME	07/17/2024	07/23/2024	440.00	440.00	Open	N
PW; OPERATING SUPPLIES-200 TOTE'S	CHOYT					05/14/2024
101-41910-50210	PW; OPERATING SUPPLIES-200 TOTE'S		440.00			
GOLDEN, RONALD	07/10/2024	07/23/2024	17.03	17.03	Open	N
UB refund for account: 5880	CHOYT					07/10/2024
601-00000-15550	CREDIT FORWARD		17.03			
GOPHER STATE ONE-CALL	07/10/2024	07/23/2024	319.95	319.95	Open	N
237 BILLABLE TICKETS; JUN 2024	CHOYT					06/30/2024
601-49400-50220	BILLABLE TICKETS; JUN 2024		159.97			
602-49400-50220	BILLABLE TICKETS; JUN 2024		159.98			
GUIDANCEPOINT TECHNOLOGIES	07/17/2024	07/23/2024	112.50	112.50	Open	N
AD; CONTRACT SERVICES-R.ASHE	CHOYT					07/17/2024
101-41820-50308	AD; CONTRACT SERVICES-R.ASHE		112.50			
GUIDANCEPOINT TECHNOLOGIES	07/17/2024	07/23/2024	4,584.95	4,584.95	Open	N
CH; INSTALL WIRELESS UPGRADE-ENGENIUS	CHOYT					07/06/2024
101-41820-50308	CH; INSTALL WIRELESS UPGRADE-ENGENIUS		4,584.95			

GUIDANCEPOINT TECHNOLOGIES	07/17/2024	07/23/2024	300.00	300.00	Open	N
AD; CONTRACT SERVICES-H.STENSGARD	CHOYT					07/17/2024
101-41820-50308	AD; CONTRACT SERVICES-H.STENSGARD		300.00			
HASSAN SAND & GRAVEL, INC	07/10/2024	07/23/2024	1,635.30	1,635.30	Open	N
PW; RECYCLED CLASS 5	CHOYT					07/03/2024
101-43100-50224	PW; RECYCLED CLASS 5		1,635.30			
HASSAN SAND & GRAVEL, INC	07/11/2024	07/23/2024	1,465.50	1,465.50	Open	N
PW; RECYCLED CLASS 5- 97.7	CHOYT					07/10/2024
101-43100-50224	PW; RECYCLED CLASS 5- 97.7		1,465.50			
HAUGO GEOTECHNICAL	07/17/2024	07/23/2024	931.00	931.00	Open	N
24-0231 ELSIE STEPHENS TURN LANES PROJ.	CHOYT					06/19/2024
414-41900-50300	24-0231 ELSIE STEPHENS TURN LANES PROJ.		931.00			
HAWKINS, INC	07/15/2024	07/23/2024	8,030.09	8,030.09	Open	N
PW; CHEMICALS	CHOYT					07/08/2024
601-49400-50216	PW; CHEMICALS		8,030.09			
HENNEPIN COUNTY	07/10/2024	07/23/2024	3,576.13	3,576.13	Open	N
FD; RADIO LEASE- JUNE 2024	CHOYT					06/30/2024
101-42260-50320	FD; RADIO LEASE- JUNE 2024		3,576.13			
HENNEPIN COUNTY	07/11/2024	07/23/2024	2,599.09	2,599.09	Open	N
PD; RADIO LEASE- JUN 2024	CHOYT					06/30/2024
101-42120-50320	PD; RADIO LEASE- JUN 2024		2,599.09			
INNOVATIVE OFFICE SOLUTIONS	07/11/2024	07/23/2024	146.98	146.98	Open	N
PD/PW; SUPPLIES	CHOYT					07/11/2024
101-42120-50200	Supplies		73.49			
101-43100-50210	Operating Supplies		73.49			
INNOVATIVE OFFICE SOLUTIONS	07/11/2024	07/23/2024	179.40	179.40	Open	N
CH; SUPPLIES	CHOYT					07/11/2024
101-41810-50200	CH; SUPPLIES		179.40			
ISIDRO FUENTES	07/17/2024	07/23/2024	300.00	300.00	Open	N

DAC RENTAL DEPOSIT RELEASE;EVENT 7/12/24	CHOYT						07/15/2024
101-00000-21716	DAC RENTAL DEPOSIT RELEASE;EVENT 7/12/24			300.00			
JARVIS, ANDREA	07/10/2024	07/23/2024		37.20	37.20	Open	N
UB refund for account: 4530	CHOYT						07/10/2024
601-00000-15550	CREDIT FORWARD			37.20			
KWIK TRIP INC	07/11/2024	07/23/2024		48.00	0.00	Paid	Y
PD; 514204/ CARWASH JUN 2024	CHOYT						06/30/2024
101-42120-50220	PD; 514204/ CARWASH JUN 2024			48.00			
LANDFORM PROFESSIONAL SVCS, LLC	07/12/2024	07/23/2024		7,335.50	7,335.50	Open	N
PLANNING; CITY BUSINESS	CHOYT						06/30/2024
101-41710-50300	PLANNING; CITY BUSINESS			7,335.50			
LANDFORM PROFESSIONAL SVCS, LLC	07/12/2024	07/23/2024		1,196.25	1,196.25	Open	N
PLANNING FEES JUN 2024; PROJ 6165	CHOYT						06/30/2024
411-43100-50303-6165	PLANNING FEES JUN 2024; PROJ 6165			1,196.25			
LEAGUE OF MINNESOTA CITIES	07/17/2024	07/23/2024		58.11	58.11	Open	N
CD; SUBSCRIPTION-ADOBE-H.STENSGARD	CHOYT						07/10/2024
101-41710-50205	CD; SUBSCRIPTION-ADOBE			58.11			
LENNAR	07/10/2024	07/23/2024		17.20	17.20	Open	N
UB refund for account: 6789	CHOYT						07/10/2024
601-00000-15550	CREDIT FORWARD			17.20			
LYNDE & MCLEOD INC	07/10/2024	07/23/2024		5,121.06	5,121.06	Open	N
YARD WASTE SITE RENTAL; JUN 2024	CHOYT						06/30/2024
101-41650-50387	YARD WASTE SITE RENTAL; JUN 2024			666.70			
101-43100-50224	PW; BRUSH REMOVAL; JUN 2024			4,560.70			
101-41650-50387	PW; YARD WASTE COMPOST REBATE			(106.34)			
LYNDE & MCLEOD INC	07/10/2024	07/23/2024		408.40	408.40	Open	N
YARD WASTE SITE RENTAL; AUG 2024	CHOYT						06/30/2024
101-41650-50387	YARD WASTE SITE RENTAL; AUG 2024			408.40			
MAGNEY CONSTRUCTION INC	07/17/2024	07/23/2024		0.00	0.00	Void	N

PAY APP 9; WELL HEAD TREATMENT 4 & 5	CHOYT						07/17/2024
601-00000-16500	PAY APP 9; WELL HEAD TREATMENT 4 & 5			29,300.00			
601-00000-20600	RETAINAGE PAYABLE			(1,465.00)			
MANGO ENTERTAINMENT LLC		07/16/2024	07/23/2024	900.00	900.00	Open	N
AC; OPERATING -MOVIES IN THE PARK	CHOYT						07/08/2024
101-41910-50210	AC; OPERATING -MOVIES IN THE PARK			900.00			
MCKNUCKLES, AMANDA		07/10/2024	07/23/2024	60.28	60.28	Open	N
UB refund for account: 4079	CHOYT						07/10/2024
601-00000-15550	CREDIT FORWARD			60.28			
MENARDS - ELK RIVER		07/15/2024	07/23/2024	470.53	470.53	Open	N
PW; SUPPLIES	CHOYT						07/10/2024
101-43100-50210	PW; OPERATING SUPPLIES			235.26			
101-43100-50520	PW; BUILDINGS AND STRUCTURES			235.27			
MENARDS - MAPLE GROVE		07/15/2024	07/23/2024	140.89	140.89	Open	N
PW; SUPPLIES	CHOYT						07/08/2024
101-43100-50210	PW; SUPPLIES			140.89			
MENARDS - MAPLE GROVE		07/15/2024	07/23/2024	362.24	362.24	Open	N
PW; SUPPLIES	CHOYT						07/07/2024
101-43100-50210	PW; SUPPLIES			362.24			
MENARDS - MAPLE GROVE		07/15/2024	07/23/2024	26.93	26.93	Open	N
PW; BUILDINGS AND STRUCTURES	CHOYT						07/06/2024
101-43100-50520	PW; BUILDINGS AND STRUCTURES			26.93			
MENARDS - MAPLE GROVE		07/15/2024	07/23/2024	2,202.23	2,202.23	Open	N
PW; REROOFING WARMING HOUSE	CHOYT						06/21/2024
101-43100-50520	PW; REROOFING WARMING HOUSE			2,202.23			
METROPOLITAN COUNCIL		07/10/2024	07/23/2024	46,742.85	0.00	Paid	Y
SAC FEE; JUNE 2024	CHOYT						06/30/2024
602-00000-20801	SAC FEE; JUNE 2024			46,742.85			
MINNESOTA EQUIPMENT		07/16/2024	07/23/2024	28.83	28.83	Open	N

PARKS; REPAIR/MAINT-GROMMET	CHOYT						06/20/2024
101-45200-50220	PARKS; REPAIR/MAINT-GROMMET			28.83			
MINNESOTA EQUIPMENT	07/16/2024	07/23/2024		314.25	314.25	Open	N
PARKS; REPAIR/MAINT-SPINDLE	CHOYT						06/27/2024
101-45200-50220	PARKS; REPAIR/MAINT-SPINDLE			314.25			
MINNESOTA NATIVE LANDSCAPES, INC	07/17/2024	07/23/2024		49,333.88	49,333.88	Open	N
PAY 1;JAEGER-JORDAN DITCH STABILIZATION PRI	CHOYT						07/17/2024
414-41900-50530	PAY 1;JAEGER-JORDAN DITCH STABILIZATION			51,930.40			
414-00000-20600	RETAINAGE PAYABLE			(2,596.52)			
MINNESOTA STATE FIRE DEPARTMENT ASS	07/15/2024	07/23/2024		250.00	250.00	Open	N
FD; MSFDA CONFERENCE-HENDERSON	CHOYT						07/15/2024
101-42260-50208	FD; MSFDA CONFERENCE-HENDERSON			250.00			
MN DEPT OF LABOR & INDUSTRY	07/12/2024	07/23/2024		16,046.42	16,046.42	Open	N
BLDG PERMIT SURCHARGE; APR-JUN 2024	CHOYT						06/30/2024
101-00000-22020	BLDG PERMIT SURCHARGE; APR-JUN 2024			16,046.42			
MN DEPT OF REVENUE	07/08/2024	07/08/2024		38.00	0.00	Paid	Y
SALES/USE TAX JUNE 2024	DBRUNETTE						07/08/2024
101-00000-20300	Sales Tax Payable			38.00			
MONTICELLO ANIMAL CONTROL	07/11/2024	07/23/2024		105.00	105.00	Open	N
PD; ANIMAL CONTROL P/U ON 6/6/24	CHOYT						06/30/2024
101-42140-50308	PD; ANIMAL CONTROL P/U ON 6/6/24			105.00			
MTI DISTRIBUTING	07/10/2024	07/23/2024		1,986.97	1,986.97	Open	N
PARKS; HYDRAULIC TORO 16 MOTOR	CHOYT						07/01/2024
101-45200-50220	PARKS; HYDRAULIC TORO 16 MOTOR			1,986.97			
NAPA AUTO PARTS	07/10/2024	07/23/2024		75.39	75.39	Open	N
FD; SUPPLIES/ ERASER WHEEL	CHOYT						07/01/2024
101-42260-50200	FD; SUPPLIES/ ERASER WHEEL			75.39			
NAPA AUTO PARTS	07/10/2024	07/23/2024		12.48	12.48	Open	N
FD; SUPPLIES-MOTHERS POLISH	CHOYT						07/02/2024

101-42260-50200	FD; SUPPLIES-MOTHERS POLISH			12.48				
NAPA AUTO PARTS	07/10/2024	07/23/2024	41.36	41.36	Open	N		
FD; SUPPLIES-PURPLE POWER CAR WASH	CHOYT						07/03/2024	
101-42260-50200	FD; SUPPLIES-PURPLE POWER CAR WASH		41.36					
NAPA AUTO PARTS	07/10/2024	07/23/2024	10.13	10.13	Open	N		
FD; SUPPLIES-3A DUAL CAR	CHOYT						07/02/2024	
101-42260-50200	FD; SUPPLIES-3A DUAL CAR		10.13					
NAPA AUTO PARTS	07/15/2024	07/23/2024	6.26	6.26	Open	N		
PW; REPAIR/MAINT-99 CHEVY UTILITY	CHOYT						07/15/2024	
101-43100-50220	PW; REPAIR/MAINT-99 CHEVY UTILITY		6.26					
NAPA AUTO PARTS	07/16/2024	07/23/2024	48.52	48.52	Open	N		
PW; REPAIR/MAINT	CHOYT						07/11/2024	
101-43100-50220	PW; REPAIR/MAINT		48.52					
NAPA AUTO PARTS	07/16/2024	07/23/2024	202.80	202.80	Open	N		
FD; MOTOR FUELS-OIL MIX 4	CHOYT						07/16/2024	
101-42260-50212	FD; MOTOR FUELS-OIL MIX 4		202.80					
NAPA AUTO PARTS	07/16/2024	07/23/2024	40.56	40.56	Open	N		
FD; MOTOR FUELS-OIL MIX 4	CHOYT						07/12/2024	
101-42260-50212	FD; MOTOR FUELS-OIL MIX 4		40.56					
NAPA AUTO PARTS	07/16/2024	07/23/2024	19.62	19.62	Open	N		
FD; REPAIR/MAINT-WINDSHIELD WASH	CHOYT						07/16/2024	
101-42260-50220	FD; REPAIR/MAINT-WINDSHIELD WASH		19.62					
NEW CONCEPTS MANAGEMENT GROUP	07/11/2024	07/23/2024	350.00	350.00	Open	N		
DAC RENTAL DEPOSIT RELEASE;EVENT 5/21/24	CHOYT						06/30/2024	
101-00000-21716	DAC RENTAL DEPOSIT RELEASE;EVENT 5/21/24		350.00					
NORTHDALE CONSTRUCTION CO	07/17/2024	07/23/2024	182,479.14	182,479.14	Open	N		
PAY APP 2; DAYTON RIVER RD TURN LN IMPROVE	CHOYT						07/17/2024	
414-41900-50530	PAY APP 2; DAYTON RIVER RD TURN LN IMPR.		192,083.31					
414-00000-20600	RETAINAGE PAYABLE		(9,604.17)					

NORTHWEST RIVER SUPPLIES, INC	07/12/2024	07/23/2024	329.90	329.90	Open	N
PD; OTHER EQUIPMENT-RESCUE BAG	CHOYT					06/25/2024
101-42120-50580 PD; OTHER EQUIPMENT-RESCUE BAG			329.90			
OMANN BROTHERS INC	07/10/2024	07/23/2024	68.50	68.50	Open	N
PW; PAVING SUPPLIES	CHOYT					07/01/2024
101-43100-50224 PW; PAVING SUPPLIES			68.50			
REALTECH TITLE LLC	07/10/2024	07/23/2024	100.07	100.07	Open	N
UB refund for account: 5394	CHOYT					07/10/2024
601-00000-15550 CREDIT FORWARD			100.07			
REPUBLIC SERVICES, INC.	07/10/2024	07/23/2024	182.33	0.00	Paid	Y
PW; REFUSE/GARBAGE DISPOSAL-16471 JUL 202	CHOYT					06/30/2024
101-43100-50384 PW; REFUSE/GARBAGE DISPOSAL-16471			182.33			
REPUBLIC SERVICES, INC.	07/10/2024	07/23/2024	164.79	0.00	Paid	Y
AC;WASTE- 18461 JUN 2024	CHOYT					07/10/2024
101-41910-50384 AC;WASTE- 18461 JUN 2024			164.79			
REPUBLIC SERVICES, INC.	07/10/2024	07/23/2024	402.54	0.00	Paid	Y
CH; WASTE/SHREDDING- JUN 2024	CHOYT					06/30/2024
101-41810-50384 CH; WASTE/SHREDDING- JUN 2024			402.54			
REPUBLIC SERVICES, INC.	07/10/2024	07/23/2024	402.54	0.00	Paid	Y
PW; WASTE/SHREDDING- JUN/JUL 2024	CHOYT					06/30/2024
101-43100-50384 PW; WASTE/SHREDDING- JUN/JUL 2024			201.27			
101-42120-50384 PD; WASTE/SHREDDING- JUN/JUL 2024			201.27			
REPUBLIC SERVICES, INC.	07/10/2024	07/23/2024	16,909.34	0.00	Paid	Y
CITY RECYCLING- JUN 2024	CHOYT					06/30/2024
101-41650-50386 CITY RECYCLING- JUN 2024			16,909.34			
ROGERS TRUE VALUE	07/10/2024	07/23/2024	112.25	112.25	Open	N
PARKS; OPERATING SUPPLIES-TUBING	CHOYT					07/10/2024
101-45200-50210 PARKS; OPERATING SUPPLIES TUBING			112.25			

RPM GRAPHICS, INC	07/10/2024	07/23/2024	632.00	632.00	Open	N
OPERATING SUPPLIES-ELECTION SIGNS	CHOYT					07/10/2024
101-41410-50210	OPERATING SUPPLIES-ELECTION SIGNS		632.00			
RPM GRAPHICS, INC	07/15/2024	07/23/2024	432.00	432.00	Open	N
FD; BOAT "DFD" SHIELDS-REFLECTIVE LETTERING	CHOYT					07/10/2024
101-42260-50200	FD; SUPPLIES		432.00			
RPM GRAPHICS, INC	07/16/2024	07/23/2024	1,740.00	1,740.00	Open	N
AC-STREET LAMP BANNERS	CHOYT					07/16/2024
101-41910-50210	AC-STREET LAMP BANNERS		1,740.00			
RTL EQUIPMENT INC	07/16/2024	07/23/2024	18,945.63	18,945.63	Open	N
PW; BEHNKE TRAILER/2024 CIP	CHOYT					07/12/2024
401-43100-50580	PW; BEHNKE TRAILER/2024 CIP		18,945.63			
SHARPER HOMES	07/15/2024	07/23/2024	3,000.00	3,000.00	Open	N
14930 142ND AVE N LANDSCAPE ESCROW RELEASE	CHOYT					07/15/2024
420-00000-22100	14930 142ND AVE N LANDSCAPE ESCROW RELEASE		3,000.00			
SMITH, NANCY	07/10/2024	07/23/2024	35.45	35.45	Open	N
UB refund for account: 1730	CHOYT					07/10/2024
601-00000-15550	CREDIT FORWARD		35.45			
SRF CONSULTING GROUP INC	07/10/2024	07/23/2024	1,266.42	1,266.42	Open	N
DAYTON PKWY INTERCHANGE; JUN 2024 COMPLETE	CHOYT					06/30/2024
480-43000-50300	DAYTON PKWY INTERCHANGE; COMPLETE		1,266.42			
T MOBILE	07/10/2024	07/23/2024	969.09	0.00	Paid	Y
PD; 990673330 CELL SVC JUN 2024	CHOYT					06/30/2024
101-42120-50320	PD; 990673330 CELL SVC JUN 2024		969.09			
TASC	07/01/2024	07/23/2024	1,118.04	1,118.04	Open	N
M ID#5100-0048-8915 JULY HEALTH DBRUNETTE						07/17/2024
101-00000-21706	M ID#5100-0048-8915 JULY HEALTH		1,118.04			
TASC	08/01/2024	07/23/2024	1,118.04	1,118.04	Open	N
M ID#5100-0048-8915 AUGUST HEALTH DBRUNETTE						07/17/2024

101-00000-21706	MID#5100-0048-8915 AUGUST HE			1,118.04			
TASC	09/01/2024	07/23/2024	1,118.04	1,118.04	Open	N	
MID#5100-0048-8915 SEPT HEALT DBRUNETTE							07/17/2024
101-00000-21706	MID#5100-0048-8915 SEPT HEAL		1,118.04				
TIFFANY WAALEN	07/10/2024	07/23/2024	14.78	14.78	Open	N	
UB refund for account: 6236	CHOYT						07/10/2024
601-00000-15550	CREDIT FORWARD		14.78				
TIMESAVER OFF SITE SECRETARIAL. INC	07/15/2024	07/23/2024	571.00	571.00	Open	N	
MINUTES; PC 6/24, CC 6/25	CHOYT						06/25/2024
101-41420-50300	MINUTES; PC 6/24, CC 6/25		571.00				
TOSHIBA BUSINESS SYSTEMS	07/10/2024	07/23/2024	166.59	166.59	Open	N	
CH; ESTUDIO 4525 BACK PRINTER JUN 2024	CHOYT						06/30/2024
101-41820-50308	CH; ESTUDIO 4525 BACK PRINTER JUN 2024		166.59				
TOSHIBA BUSINESS SYSTEMS	07/10/2024	07/23/2024	7.48	7.48	Open	N	
FD; ESTUDIO 2525- BW/COLOR JUN-JUL	CHOYT						06/30/2024
101-42260-50308	FD; ESTUDIO 2525- BW/COLOR		7.48				
UNUM LIFE INSURANCE COMPANY	07/17/2024	07/23/2024	445.47	445.47	Open	N	
AUG 2024/0471540-001	CHOYT						07/15/2024
101-00000-21705	AUG 2024/0471540-001		445.47				
VISA-CH	07/11/2024	07/23/2024	9,273.63	0.00	Paid	Y	
5198 VISA CH; JUNE 2024	CHOYT						06/30/2024
101-41500-50205	CH; ZOOM		43.41				
101-41820-50308	CH; MICROSOFT		4.00				
101-41820-50308	CH; DIGIUM CLOUD		696.71				
101-41420-50208	CH; PROFESSIONAL DEVELOPMENT-MCFOA		50.00				
401-43100-50580	PW; OTHER EQUIPMENT-LICENSE		8,140.88				
401-43100-50580	PW; OTHER EQUIPMENT-LICENSE FEE		175.03				
101-41820-50308	CH; MICROSOFT		8.70				
101-41820-50308	CH; MICROSOFT-CREDIT VOUCHER		(30.95)				
101-41810-50200	CH; SUPPLIES-AMAZON		63.35				
101-43100-50212	PW; MOTOR FUELS-FUEL CLOUD		122.50				

VISA-CH	07/15/2024	07/23/2024	689.06	0.00	Paid	Y
5321 VISA CH; JUN 2024	CHOYT					06/30/2024
101-41810-50200	CH; SUPPLIES		148.47			
101-41500-50205	CH; MCFOA RENEWAL-B BENTING JUL 24-25		50.00			
101-41500-50205	CH; MCFOA RENEWAL-K THELEN JUL 24-25		50.00			
101-41310-50200	CH; MAYNARDS		147.26			
101-41810-50200	CH; SERUMS		51.86			
101-41710-50205	CD; SENSIBLE LAND USE		96.00			
101-41810-50200	CH; SUPPLIES		38.51			
101-41810-50200	CH; SUPPLIES		106.96			
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VISA-FD2	07/11/2024	07/23/2024	1,810.86	0.00	Paid	Y
5396 VISA FD; JUN 2024	CHOYT					06/30/2024
101-42260-50220	FD; MISTER CAR WASH-ASTRUP		35.88			
101-42260-50220	FD; SOTASHINE-HENDRICKSON		25.06			
101-42260-50208	FD; PROFESSIONAL DEVELOPMENT-GRADY'S ACE		33.08			
101-42260-50205	FD; SUBSCRIPTIONS/MEMBERSHIP-MBFTE		50.00			
101-42260-50220	FD; REPAIR/MAINT-MENARDS		31.43			
101-42260-50220	FD; REPAIR/MAINT-AMAZON		75.69			
101-42260-50208	FD; PROFESSIONAL DEVELOPMENT-NREMT		104.00			
101-42260-50220	FD; REPAIR/MAINT-AMAZON		65.72			
101-42260-50208	FD; PROFESSIONAL DEVELOPMENT-IFSTA		1,390.00			
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VISA-PD	07/11/2024	07/23/2024	212.92	0.00	Paid	Y
5081 VISA PD; JUNE 2024	CHOYT					06/30/2024
101-42120-50331	PD; LODGING/MEALS/MILEAGE-CULVERS		54.18			
101-42120-50200	PD; SUPPLIES-AMAZON		20.98			
101-42120-50200	PD; SUPPLIES-AMAZON		28.51			
101-42120-50200	PD; SUPPLIES-AMAZON		44.99			
101-42120-50200	PD; SUPPLIES-AMAZON		30.48			
101-42120-50200	PD; SUPPLIES-AMAZON		33.78			
<hr/>						
VISA-PW	07/11/2024	07/23/2024	777.42	0.00	Paid	Y
7665 VISA PW; JUNE 2024	CHOYT					06/30/2024
101-41910-50210	AC; OPERATING SUPPLIES-USA INFLATABLES		108.68			
101-41910-50210	AC; OPERATING SUPPLIES-MOSQUITO CRUSH		250.00			
101-43100-50205	PW; SUBSCRIPTIONS/MEMBERSHIP-APWA DUES		297.50			

101-45200-50220	PARKS; REPAIR/MAINT-AMAZON			121.24				
WATER LABORATORIES, INC	07/10/2024	07/23/2024	565.20	565.20	Open	N		
WATER TESTING; JUN 2024	CHOYT						06/30/2024	
601-49400-50300	WATER TESTING; JUN 2024		565.20					
WILSON, JANET	07/10/2024	07/23/2024	37.72	37.72	Open	N		
UB refund for account: 3930	CHOYT						07/10/2024	
601-00000-15550	CREDIT FORWARD		37.72					
XCEL ENERGY	07/10/2024	07/23/2024	75.44	0.00	Paid	Y		
51-8932050-3 CR81; JUN 2024	CHOYT						06/30/2024	
101-43100-50230	51-8932050-3 CR81; JUN 2024		75.44					
XCEL ENERGY	07/11/2024	07/23/2024	27.68	0.00	Paid	Y		
51-0013433412-1; HWY 94 LGT; JUN 2024	CHOYT						06/30/2024	
101-43100-50230	51-0013433412-1; HWY 94 LGT; JUN 2024		27.68					
XCEL ENERGY	07/11/2024	07/23/2024	29.93	0.00	Paid	Y		
51-5420841-2 ST LGT; JUN 2024	CHOYT						06/30/2024	
101-43100-50230	51-5420841-2 ST LGT; JUN 2024		29.93					
XCEL ENERGY	07/11/2024	07/23/2024	864.02	0.00	Paid	Y		
51-6111142-2 ST LGT; JUN 2024	CHOYT						06/30/2024	
101-43100-50230	51-6111142-2 ST LGT; JUN 2024		864.02					
XCEL ENERGY	07/11/2024	07/23/2024	71.64	0.00	Paid	Y		
51-0013433327-7; UNIT SIGNAL; JUN 2024	CHOYT						06/30/2024	
101-43100-50230	51-0013433327-7; UNIT SIGNAL; JUN 2024		71.64					
XCEL ENERGY	07/11/2024	07/23/2024	72.45	0.00	Paid	Y		
51-0013433364-2; ST LGT; JUN 2024	CHOYT						06/30/2024	
101-43100-50230	51-0013433364-2; ST LGT; JUN 2024		72.45					
XCEL ENERGY	07/11/2024	07/23/2024	364.12	0.00	Paid	Y		
51-8556975-3 TERR ST LGT; JUN 2024	CHOYT						06/30/2024	
101-43100-50230	51-8556975-3 TERR ST LGT; JUN 2024		364.12					

XCEL ENERGY	07/11/2024	07/23/2024	42.97	0.00	Paid	Y
51-0013433188-8; UNIT SIGNAL; JUN 2024	CHOYT					06/30/2024
101-43100-50230	51-0013433188-8; UNIT SIGNAL; JUN 2024		42.97			
XCEL ENERGY	07/11/2024	07/23/2024	63.97	0.00	Paid	Y
51-9348440-7 TROY LN ST LGT; JUN 2024	CHOYT					06/30/2024
101-43100-50230	51-9348440-7 TROY LN ST LGT; JUN 2024		63.97			
XCEL ENERGY	07/11/2024	07/23/2024	78.15	0.00	Paid	Y
51-0013433058-1; BROCKTON SIGNAL; JUN 24	CHOYT					06/30/2024
101-43100-50230	51-0013433058-1; BROCKTON SIGNAL; JUN 24		78.15			
XCEL ENERGY	07/12/2024	07/23/2024	33.67	0.00	Paid	Y
51-0013211437-0;SDL TRAIL LIFT; JUN-JUL 2024	CHOYT					06/30/2024
601-49400-50381	51-0013211437-0;SDL TRAIL LIFT; JUN-JUL		33.67			
XCEL ENERGY	07/12/2024	07/23/2024	116.50	0.00	Paid	Y
51-0011913119-1;LIFT CLOQUET; JUN-JUL	CHOYT					06/30/2024
602-49400-50381	51-0011913119-1;LIFT CLOQUET; JUN-JUL		116.50			
XCEL ENERGY	07/12/2024	07/23/2024	4,065.62	0.00	Paid	Y
51-0011857801-8;PD/PW BLDG; JUN-JUL 2024	CHOYT					06/30/2024
101-42120-50381	51-0011857801-8;PD/PW BLDG; JUN-JUL		2,032.81			
101-43100-50381	51-0011857801-8;PD/PW BLDG; JUN-JUL		2,032.81			
XCEL ENERGY	07/12/2024	07/23/2024	25.43	0.00	Paid	Y
51-0014444653-6; 146TH AVE S.LIGHTS JUN-JUL	CHOYT					06/30/2024
101-43100-50230	51-0014444653-6; 146TH AVE S.LIGHTS		25.43			
XCEL ENERGY	07/12/2024	07/23/2024	25.43	0.00	Paid	Y
51-0014444656-9; CHESHIRE CT S.LIGHTS JUN-J	CHOYT					06/30/2024
101-43100-50230	51-0014444656-9; CHESHIRE CT S.LIGHTS		25.43			
XCEL ENERGY	07/12/2024	07/23/2024	33.83	0.00	Paid	Y
51-0013923150-3;HOLLY LN; JUN-JUL 2024	CHOYT					06/30/2024
101-43100-50230	51-0013923150-3;HOLLY LN; JUN-JUL		33.83			
XCEL ENERGY	07/12/2024	07/23/2024	2,401.48	0.00	Paid	Y

51-0013565432-4 WELLHOUSE; JUN-JUL 2024	CHOYT						06/30/2024
601-49400-50381	51-0013565432-4 WELLHOUSE; JUN-JUL			2,401.48			
XCEL ENERGY	07/12/2024	07/23/2024		21.59	0.00	Paid	Y
51-6970693-8 SHED; JUN-JUL	CHOYT						06/30/2024
101-45200-50381	51-6970693-8 SHED; JUN-JUL			21.59			
XCEL ENERGY	07/12/2024	07/23/2024		23.35	0.00	Paid	Y
51-0014423188-8;146TH AVE ST LGT JUN-JUL 20	CHOYT						06/30/2024
101-43100-50230	51-0014423188-8;146TH AVE ST LGT			23.35			
XCEL ENERGY	07/12/2024	07/23/2024		28.93	0.00	Paid	Y
51-0013985527-8; CHESHIRE LGT; JUN-JUL	CHOYT						06/30/2024
101-43100-50230	51-0013985527-8; CHESHIRE LGT; JUN-JUL			28.93			
XCEL ENERGY	07/15/2024	07/23/2024		46.41	0.00	Paid	Y
51-0013433451-8;BROCKTON LGT; JUN-JUL	CHOYT						06/30/2024
101-43100-50230	51-0013433451-8;BROCKTON LGT; JUN-JUL			46.41			
XCEL ENERGY	07/15/2024	07/23/2024		55.05	0.00	Paid	Y
51-0014473382-9 12000.5 W FRENCH LK JUN-JU	CHOYT						06/30/2024
459-43100-50300-2001	51-0014473382-9 12000.5 W FRENCH LK			55.05			
ZIEGLER INC	07/17/2024	07/23/2024		1,913.89	1,913.89	Open	N
PW; REPAIR/MAINT	CHOYT						07/16/2024
101-43100-50220	PW; REPAIR/MAINT			1,913.89			
# of Invoices: 152	# Due: 112	Totals:		708,904.46	621,334.16		
# of Credit Memos: 0	# Due: 0	Totals:		0.00	0.00		
Net of Invoices and Credit Memos:				708,904.46	621,334.16		
* 4 Net Invoices have Credits Totalling:				(12,337.98)			
--- TOTALS BY FUND ---							
101 - GENERAL FUND				150,109.68	120,231.00		
401 - CAPITAL EQUIPMENT				41,511.67	33,195.76		
411 - DEVELOPER ESCROWS				1,196.25	1,196.25		
414 - PAVEMENT MANAGEMENT AND IMPROVEMENTS				242,243.77	242,243.77		
420 - LANDSCAPE ESCROWS				3,000.00	3,000.00		

459 - 2022 TIF STREET IMPROVEMENTS	55.05	0.00
480 - DAYTON PARKWAY INTERCHANGE	1,266.42	1,266.42
601 - WATER FUND	221,952.41	219,491.10
602 - SEWER FUND	47,569.21	709.86

--- TOTALS BY DEPT/ACTIVITY ---

00000 -	197,144.54	150,363.69
41110 - Council	77.62	77.62
41310 - Administration	147.26	0.00
41410 - Elections	632.00	632.00
41420 - City Clerk	1,011.00	961.00
41500 - Finance	143.41	0.00
41650 - Recycling Services	17,878.10	968.76
41660 - Inspection Service	4,277.50	4,277.50
41710 - Plannning & Economic Dev	7,804.61	7,708.61
41810 - Central Services	1,987.19	1,175.50
41820 - Information Technology	6,042.48	5,364.02
41900 - General Govt	254,444.46	254,444.46
41910 - Activity Center	3,746.06	3,222.59
42120 - Patrol and Investigate	35,064.94	31,416.79
42130 - Emergency Mgmt	23.50	23.50
42140 - Animal Control	105.00	105.00
42260 - Fire Suppression	31,670.27	29,859.41
43000 -	1,266.42	1,266.42
43100 - Public Works	58,416.85	45,166.68
45200 - Parks	2,908.80	2,765.97
49400 - Utilities	84,112.45	81,534.64

PRESENTER:

Jason Quisberg

ITEM:

Jaeger-Jordan Ditch Stabilization – Pay Application No. 1

PREPARED BY:

Jason Quisberg, Engineering

Josh Accola, Engineering

POLICY DECISION / ACTION TO BE CONSIDERED:

Approve Pay Application No. 1 for the Jaeger-Jordan Ditch Stabilization Project

BACKGROUND:

Minnesota Native Landscaping (MNL) has nearly completed work on the Jaeger-Jordan Ditch Stabilization project and has submitted Pay Application No. 1. The value of the work completed to date is \$51,930.40. The recommended payment amount is \$49,333.88, leaving \$2,596.52 (5%) retainage as a surety any remaining work is accomplished.

Once final restoration of the project site is complete, vegetation establishment is confirmed, and erosion control devices are removed from the site, any remaining payment due, along with release of the retained funds, will be recommended for approval.

The originally estimated costs for this project totaled \$105,000. The most recent estimate was \$86,500. Costs are still tracking to come in at, or below, this amount. It should be noted that outside grants secured for this project total \$82,000; leaving an estimated \$4,500, or less, as a City cost.

BUDGET IMPACT:

The work completed is within the previously approved budget for the project.

RECOMMENDATION:

We recommend payment for the work completed to date, less retainage in the amount of \$49,333.88.

ATTACHMENT(S):

Pay Estimate No. 1

Jaeger-Jordan Ditch Stabilization Pay Estimate No. 1 Tabulation


SECTION 00 62 76
APPLICATION FOR PAYMENT FORM

OWNER: City of Dayton
PROJECT: Jaeger-Jordan Ditch Stabilization
CONTRACTOR: Minnesota Native Landscaping

PAY ESTIMATE NO. 1

Original Contract Amount	\$.....61,510.00
Contract Changes approved to Date (List Change Order Numbers)	\$.....
Revised Contract Price	\$.....61,510.00
Work Completed to Date (attached)	\$.....51,930.40
Retainage to Date, 5%	\$.....2,596.52
Work Completed to Date Less Retainage to Date	\$.....49,333.88
Total Amount Previously Certified	\$.....
Payment Request This Estimate	\$.....49,333.88

I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid.

 Charlie Sandberg - MNL 7/16/24
CONTRACTOR

CERTIFICATE OF CONTRACTOR

I hereby certify that the work and the materials supplied to date, as shown on the request for payment, represents the actual value of accomplishment under the terms of the contract dated

July 16th, 2024 between the City of Dayton (OWNER)

and MVL (CONTRACTOR) and all authorized changes thereto.

By Charlie Sawley
Title Project Manager

Approval:

(CONTRACTOR)

[Signature] Date 7/16/24

(ENGINEER)

Jan P. Ortiz Date 7/16/2024

Jason Quisberg, P.E.

City of Dayton

Date _____

END OF SECTION

**JAEGER - JODRAN DITCH STABILIZATION
PAYMENT REQUEST FORM
QUANTITY TABULATION**

						COMPLETED TO DATE		LESS PREVIOUS PAYMENTS		PAY REQUEST #1	
NO.	ITEM DESCRIPTION	UNIT	BID QUANTITY	UNIT PRICE	TOTAL PRICE					JULY 2024	
BASE BID SCHEDULE A						QTY	PRICE	QTY	PRICE	QTY	PRICE
1	MOBILIZATION/DEMOBILIZATION	LUMP SUM	1	\$ 3,500.00	\$ 3,500.00	1.25	\$ 4,375.00		\$ -	1.25	\$ 4,375.00
2	TEMPORARY ROCK CONSTRUCTION ENTRANCE - MAINTAINED	EACH	1	\$ 500.00	\$ 500.00		\$ -		\$ -		\$ -
3	CLEAR TREES	EACH	17	\$ 350.00	\$ 5,950.00	17	\$ 5,950.00		\$ -	17	\$ 5,950.00
4	SILT FENCE, TYPE MS - MAINTAINED	LIN FT	60	\$ 6.00	\$ 360.00		\$ -		\$ -		\$ -
5	SEDIMENT CONTROL LOG TYPE STRAW (OR BIOROLL) - MAINTAINED	LIN FT	40	\$ 6.00	\$ 240.00	40	\$ 240.00		\$ -	40	\$ 240.00
6	CLEARING AND GRUBBING	LUMP SUM	1	\$ 3,000.00	\$ 3,000.00	1	\$ 3,000.00		\$ -	1	\$ 3,000.00
7	EROSION CONTROL BLANKET, CATEGORY 25	SQ YD	280	\$ 5.00	\$ 1,400.00	500	\$ 2,500.00		\$ -	500	\$ 2,500.00
8	COIR EROSION CONTORL MAT	SQ YD	265	\$ 10.00	\$ 2,650.00	265	\$ 2,650.00		\$ -	265	\$ 2,650.00
9	RANDOM RIPRAP CLASS III	TON	325	\$ 120.00	\$ 39,000.00	260.17	\$ 31,220.40		\$ -	260.17	\$ 31,220.40
10	RANDOM RIPRAP CLASS IV	TON	25	\$ 120.00	\$ 3,000.00		\$ -		\$ -		\$ -
11	GEOTEXTILE FABRIC, TYPE IV NON-WOVEN	SQ YD	730	\$ 2.50	\$ 1,825.00	730	\$ 1,825.00		\$ -	730	\$ 1,825.00
12	NATIVE SEED MIX (MNDOT SEED MIX 35-241)	ACRE	0.2	\$ 425.00	\$ 85.00	0.4	\$ 170.00		\$ -	0.4	\$ 170.00
TOTAL SCHEDULE A BID				\$61,510.00		\$51,930.40				\$51,930.40	

GENERAL CONTRACTOR		COMPLETED TO DATE		LESS PREVIOUS PAYMENTS		PAYMENT REQUEST 1	
Minnesota Native Landscapes		Subtotal:		Subtotal:		Subtotal:	
8740 77th Street NE		5% Retainage: \$		5% Retainage: \$		5% Retainage: \$	
Ostego, MN 55362		Total: \$		Total: \$		Total: \$	

PRESENTER:

Jason Quisberg

ITEM:

Dayton River Road Turn Lanes – Pay Application No. 2

PREPARED BY:

Jason Quisberg, Engineering
Nick Findley, Engineering

POLICY DECISION / ACTION TO BE CONSIDERED:

None

BACKGROUND:

Northdale Construction Company, Inc. has substantially completed work on the Dayton River Road Turn Lane Improvements project and has submitted Pay Application No. 2 for the work completed to date in the amount of \$182,479.14. Attached is the payment request form, along with a summary of the payment request including the work completed to date. The requested payment has withheld 5% of the work completed to date in retaining, in accordance with the contract requirements.

Northdale Construction Company, Inc. has completed the majority of the work on the site including storm sewer work, grading, and paving. The work remaining onsite consists of final vegetation establishment and punchlist items.

CRITICAL ISSUES:

COMMISSION REVIEW / ACTION (IF APPLICABLE):

60/120-DAY RULE (IF APPLICABLE):

RELATIONSHIP TO COUNCIL GOALS:

The work completed is within the previously approved budget for the project.

BUDGET IMPACT:**RECOMMENDATION:**

We recommend payment for the work completed to date, less retainage in the amount of \$182,479.14.

ATTACHMENT(S):

Pay Estimate No. 2

Dayton River Road Turn Lanes Pay Estimate No. 2 Tabulation

SECTION 00 62 76
APPLICATION FOR PAYMENT FORM

OWNER: City of Dayton
PROJECT: Dayton River Road Turn Lane Improvements
CONTRACTOR: Northdale Construction Company, Inc.

PAY ESTIMATE NO. 2

Original Contract Amount	\$.....397,535.39
Contract Changes approved to Date (List Change Order Numbers)	\$.....
Revised Contract Price	\$.....397,535.39
Work Completed to Date (attached)	\$.....374,814.59
Retainage to Date, 5%	\$.....18,740.73
Work Completed to Date Less Retainage to Date	\$.....356,073.86
Total Amount Previously Certified	\$.....173,594.72
Payment Request This Estimate	\$.....182,479.14

I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid.

Northdale Construction Co. Inc.
CONTRACTOR

CERTIFICATE OF CONTRACTOR

I hereby certify that the work and the materials supplied to date, as shown on the request for payment, represents the actual value of accomplishment under the terms of the contract dated

July 16th, 2024 between the City of Dayton (OWNER)

and Northdale Construction (CONTRACTOR) and all authorized changes thereto.

By

Ty Hunsell

Title

Superintendent

Approval:

(CONTRACTOR)

Ty Hunsell

Date

7-16-2024

(ENGINEER)

Jason P. Quisberg

Date

7/17/2024

Jason Quisberg, P.E.

City of Dayton

Date

END OF SECTION

DAYTON RIVER ROAD TURN LANE IMPROVEMENTS
PAYMENT REQUEST FORM
QUANTITY TABULATION

						COMPLETED TO DATE		LESS PREVIOUS PAYMENTS		PAY REQUEST #2			
NO.	ITEM DESCRIPTION	UNIT	BID QUANTITY	UNIT PRICE	TOTAL PRICE					JUNE 2024			
BASE BID SCHEDULE A						QTY	PRICE	QTY	PRICE	QTY	PRICE		
1	MOBILIZATION	LUMP SUM	1	\$	23,404.45	\$	23,404.45	0.7	\$	16,383.12	0.3	\$	7,021.34
2	TRAFFIC CONTROL	LUMP SUM	1	\$	2,100.00	\$	2,100.00	0.7	\$	1,470.00	0.3	\$	630.00
3	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	1520	\$	2.00	\$	3,040.00	1532	\$	3,064.00	1520	\$	24.00
4	REMOVE CONCRETE CURB & GUTTER	LIN FT	211	\$	5.00	\$	1,055.00	211	\$	1,055.00		\$	-
5	REMOVE CONCRETE PAVEMENT	SQ FT	30	\$	2.00	\$	60.00	30	\$	60.00		\$	-
6	REMOVE BITUMINOUS PAVEMENT	SQ YD	660	\$	5.00	\$	3,300.00	660	\$	3,300.00		\$	-
7	PAVEMENT MARKING REMOVAL	LIN FT	4277	\$	0.74	\$	3,164.98	4277	\$	3,164.98		\$	-
8	REMOVE GRAVEL DRIVEWAY	SQ YD	91	\$	5.00	\$	455.00	91	\$	455.00		\$	-
9	REMOVE FENCE	LIN FT	84	\$	21.00	\$	1,764.00	90	\$	1,890.00		\$	-
10	REMOVE TREE	EACH	2	\$	525.00	\$	1,050.00	2	\$	1,050.00		\$	-
11	CLEARING AND GRUBBING	ACRE	0.15	\$	31,500.00	\$	4,725.00	0.15	\$	4,725.00	0.04	\$	1,260.00
12	REMOVE SIGN	EACH	1	\$	105.00	\$	105.00	3	\$	315.00	1	\$	105.00
13	SALVAGE AND REINSTALL SIGN	EACH	1	\$	315.00	\$	315.00	3	\$	945.00		\$	-
14	COMMON EXCAVATION - OFFSITE (EV)	CU YD	448	\$	25.60	\$	11,468.80		\$	-		\$	-
15	COMMON EXCAVATION - ONSITE (EV)/NON-STRUCTURAL EMBANKM	CU YD	737	\$	15.00	\$	11,055.00	737	\$	11,055.00	369	\$	5,535.00
16	SUBGRADE EXCAVATION (EV)	CU YD	227	\$	25.60	\$	5,811.20	257	\$	6,579.20		\$	-
17	COMMON EMBANKMENT	CU YD	100	\$	30.38	\$	3,038.00	148	\$	4,496.24	100	\$	3,038.00
18	AGGREGATE BASE CLASS 5, 100% CRUSHED	TON	1627	\$	33.66	\$	54,764.82	1598	\$	53,788.68	1598	\$	53,788.68
19	AGGREGATE CLASS 2, 100% CRUSHED	TON	107	\$	34.11	\$	3,649.77	97	\$	3,308.67		\$	-
20	AGGREGATE SURFACING SPECIAL - GRAVEL DRIVEWAY	TON	20	\$	36.16	\$	723.20		\$	-		\$	-
21	BITMUNINOUS MATERIAL FOR TACK COAT	GAL	104	\$	4.83	\$	502.32	225	\$	1,086.75		\$	-
22	TYPE SP 12.5 WEARING COURSE MIX (3,C)	TON	500	\$	106.16	\$	53,080.00	438	\$	46,498.08		\$	-
23	TYPE SP 12.5 NON WEAR COURSE MIX (3,C)	TON	500	\$	98.63	\$	49,315.00	510	\$	50,301.30		\$	-
24	TYPE SP 9.5 WEARING COURSE MIX (2,B) - DRIVEWAY	TON	5	\$	323.88	\$	1,619.40		\$	-		\$	-
25	CONCRETE CURB & GUTTER - DESIGN B612	LIN FT	60	\$	42.00	\$	2,520.00	71	\$	2,982.00	71	\$	2,982.00
26	CONCRETE CURB & GUTTER - DESIGN B624	LIN FT	82	\$	47.25	\$	3,874.50	91	\$	4,299.75	91	\$	4,299.75
27	6" CONCRETE PAVEMENT	SQ FT	36	\$	18.75	\$	675.00	42	\$	787.50	42	\$	787.50
28	CONNECT TO EXISTING PIPE (STORM)	EACH	1	\$	6,500.00	\$	6,500.00	1	\$	6,500.00	1	\$	6,500.00
29	72" RC CATTLE PASS PIPE (STORM) (FURNISHED BY OWNER)	LIN FT	43	\$	130.00	\$	5,590.00	43	\$	5,590.00	43	\$	5,590.00
30	72" RC CATTLE PASS FLARED END SECTION (FURNISHED BY OWNER)	EACH	1	\$	3,250.00	\$	3,250.00	1	\$	3,250.00	1	\$	3,250.00
31	RANDOM RIPRAP CLASS II	CU YD	2	\$	164.45	\$	328.90	2	\$	328.90		\$	-
32	RANDOM RIPRAP CLASS IV	CU YD	70	\$	164.45	\$	11,511.50	47	\$	7,729.15	47	\$	7,729.15
33	6" PERFORATED PVC SCH 40 DRAINTILE PIPE	LIN FT	235	\$	37.99	\$	8,927.65	235	\$	8,927.65	235	\$	8,927.65
34	6" SOLID WALL PVC SCH 40 DRAINTILE PIPE	LIN FT	264	\$	34.72	\$	9,166.08	288	\$	9,999.36	264	\$	9,166.08
35	8" SOLID WALL PVC SCH 40 DRAINTILE PIPE	LIN FT	68	\$	39.08	\$	2,657.44	74	\$	2,891.92	68	\$	2,657.44
36	CLEANOUT W/ THREADED CAP	EACH	4	\$	711.07	\$	2,844.28	4	\$	2,844.28	4	\$	2,844.28
37	YARD DRAIN	EACH	2	\$	1,225.55	\$	2,451.10	2	\$	2,451.10	2	\$	2,451.10
38	6" PRECAST CONCRETE HEADWALL W/ RODENT SHIELD	EACH	1	\$	904.00	\$	904.00	1	\$	904.00	1	\$	904.00
39	8" PRECAST CONCRETE HEADWALL W/ RODENT SHIELD	EACH	1	\$	1,067.50	\$	1,067.50	1	\$	1,067.50	1	\$	1,067.50
40	BIOFILTRATION MEDIA MIX C	CU YD	30	\$	47.70	\$	1,431.00	60	\$	2,862.00	60	\$	2,862.00
41	1/4-INCH PEA GRAVEL	CU YD	10	\$	57.09	\$	570.90	16	\$	913.44	7	\$	399.63
42	COARSE FILTER AGGREGATE	CU YD	30	\$	53.37	\$	1,601.10	30	\$	1,601.10	30	\$	1,601.10
43	GEOTEXTILE FABRIC TYPE 4 NON-WOVEN	SQ YD	205	\$	7.18	\$	1,471.90	205	\$	1,471.90	205	\$	1,471.90
44	SIGN PANELS TYPE C	SQ FT	25	\$	73.50	\$	1,837.50		\$	-		\$	-
45	R1-1 STOP SIGN	EACH	1	\$	472.50	\$	472.50		\$	-		\$	-
46	6 FT HIGH POLY COATED CHAIN LINK FENCE	LIN FT	56	\$	115.50	\$	6,468.00	56	\$	6,468.00		\$	-
47	6" WHITE DOTTED LINE PAINT	LIN FT	500	\$	0.21	\$	105.00	129	\$	27.09		\$	-
48	4" YELLOW DOUBLE SOLID LINE PAINT	LIN FT	5000	\$	0.32	\$	1,600.00	1989	\$	636.48		\$	-
49	6" WHITE SOLID LINE PAINT	LIN FT	1605	\$	0.21	\$	337.05	1618	\$	339.78		\$	-
50	24" YELLOW SOLID LINE PAINT	LIN FT	320	\$	3.68	\$	1,177.60	242	\$	890.56		\$	-

**DAYTON RIVER ROAD TURN LANE IMPROVEMENTS
PAYMENT REQUEST FORM
QUANTITY TABULATION**

NO.	ITEM DESCRIPTION	UNIT	BID QUANTITY	UNIT PRICE	TOTAL PRICE	COMPLETED TO DATE		LESS PREVIOUS PAYMENTS		PAY REQUEST #2	
										JUNE 2024	
BASE BID SCHEDULE A						QTY	PRICE	QTY	PRICE	QTY	PRICE
51	WHITE PAVEMENT MESSAGE PAINT	EACH	2	\$ 84.00	\$ 168.00	2	\$ 168.00		\$ -	2	\$ 168.00
52	SALVAGE AND RESPREAD TOPSOIL	LUMP SUM	1	\$ 13,000.00	\$ 13,000.00	1	\$ 13,000.00	0.25	\$ 3,250.00	0.75	\$ 9,750.00
53	LOAM TOPSOIL BORROW (LV)	CU YD	289	\$ 42.37	\$ 12,244.93	289	\$ 12,244.93		\$ -	289	\$ 12,244.93
54	SITE ACCESS AND RESTORATION	LUMP SUM	1	\$ 5,000.00	\$ 5,000.00	1	\$ 5,000.00		\$ -	1	\$ 5,000.00
55	STREET SWEEPER (WITH PICKUP BROOM	HOURL	10	\$ 162.75	\$ 1,627.50	10.5	\$ 1,708.88		\$ -	10.5	\$ 1,708.88
56	WATER FOR DUST CONTROL	MGAL	10	\$ 50.00	\$ 500.00		\$ -		\$ -		\$ -
57	ROCK CONSTRUCTION ENTRANCE - MAINTAINED	EACH	1	\$ 1,500.00	\$ 1,500.00		\$ -		\$ -		\$ -
58	SEDIMENT CONTROL LOG TYPE STRAW (OR BIOROLL)- MAINTAINED	LIN FT	390	\$ 3.94	\$ 1,536.60	800	\$ 3,152.00		\$ -	800	\$ 3,152.00
59	SILT FENCE, TYPE MS - MAINTAINED	LIN FT	1075	\$ 1.84	\$ 1,978.00	1075	\$ 1,978.00	1075	\$ 1,978.00		\$ -
60	CULVERT PROTECTION - MAINTAINED	EACH	1	\$ 262.50	\$ 262.50	1	\$ 262.50		\$ -	1	\$ 262.50
61	INLET PROTECTION - MAINTAINED	EACH	3	\$ 250.00	\$ 750.00	3	\$ 750.00		\$ -	3	\$ 750.00
62	ROCK DITCH CHECK	EACH	1	\$ 750.01	\$ 750.01	1	\$ 750.01		\$ -	1	\$ 750.01
63	KARL FOERESTER GRASS - 1 GAL. POT	EACH	10	\$ 42.00	\$ 420.00	10	\$ 420.00		\$ -	10	\$ 420.00
64	BLACK EYED SUSAN - 1 GAL. POT	EACH	10	\$ 42.00	\$ 420.00	10	\$ 420.00		\$ -	10	\$ 420.00
65	HYDRAULIC MULCH MATRIX	SQ YD	1636	\$ 0.97	\$ 1,586.92	1151	\$ 1,116.47		\$ -	1151	\$ 1,116.47
66	FERTILIZER TYPE 2 (@200 LB/ACRE)	LB	118	\$ 2.36	\$ 278.48	212	\$ 500.32		\$ -	212	\$ 500.32
67	MnDOT SEED MIXTURE 25-131 (@ 220 LB/ACRE)	LB	92	\$ 6.41	\$ 589.72	96	\$ 615.36		\$ -	96	\$ 615.36
68	MnDOT SEED MIXTURE 33-261 (@ 35 LB/ACRE)	LB	5	\$ 97.81	\$ 489.05	15	\$ 1,467.15		\$ -	15	\$ 1,467.15
69	MnDOT SEED MIXTURE 34-261 (@ 31.5 LB/ACRE)	LB	2	\$ 202.34	\$ 404.68		\$ -		\$ -		\$ -
70	EROSION CONTROL BLANKET, CATEGORY 20	SQ YD	1255	\$ 1.73	\$ 2,171.15	940	\$ 1,626.20		\$ -	940	\$ 1,626.20
TOTAL SCHEDULE A BID				\$364,583.98		\$343,585.63		\$160,803.88		\$182,781.76	

BASE BID SCHEDULE B					COMPLETED TO DATE		LESS PREVIOUS PAYMENTS		PAY REQUEST #2 JUNE 2024		
	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE							
71	REMOVE BITUMINOUS TRAIL	SQ YD	10	\$ 10.00	\$ 100.00	7	\$ 70.00		\$ -	7	\$ 70.00
72	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LIN FT	20	\$ 2.00	\$ 40.00	20	\$ 40.00		\$ -	20	\$ 40.00
73	CLEARING AND GRUBBING	ACRE	0.1	\$ 52,500.00	\$ 5,250.00	0.1	\$ 5,250.00	0.1	\$ 5,250.00		\$ -
74	COMMON EXCAVATION - ONSITE (EV)/ NON-STRUCTURAL EMBANKM	CU YD	429	\$ 15.00	\$ 6,435.00	215	\$ 3,225.00	215	\$ 3,225.00		\$ -
75	COMMON EMBANKMENT	CU YD	151	\$ 36.80	\$ 5,556.80	151	\$ 5,556.80	143	\$ 5,262.40	8	\$ 294.40
76	AGGREGATE BASE CLASS 5 100% CRUSHED	TON	41	\$ 36.16	\$ 1,482.56	41	\$ 1,482.56		\$ -	41	\$ 1,482.56
77	TYPE SP 9.5 WEARING COURSE MIX (2,B) - TRAIL	TON	25	\$ 132.85	\$ 3,321.25	38	\$ 5,048.30		\$ -	38	\$ 5,048.30
78	72" RC CATTLE PASS PIPE (STORM)(FURNISHED BY OWNER)	LIN FT	63	\$ 130.00	\$ 8,190.00	63	\$ 8,190.00	63	\$ 8,190.00		\$ -
79	LOAM TOPSOIL BORROW (LV)	CU YD	50	\$ 30.38	\$ 1,519.00	50	\$ 1,519.00		\$ -	50	\$ 1,519.00
80	HYDRAULIC MULCH MATRIX	SQ YD	497	\$ 1.73	\$ 859.81	349	\$ 603.77		\$ -	349	\$ 603.77
81	FERTILIZER TYPE 2 (@200 LB/ACRE)	LB	21	\$ 2.36	\$ 49.56	38	\$ 89.68		\$ -	38	\$ 89.68
82	MnDOT SEED MIXTURE 25-131 @ 220 LB/ACRE)	LB	23	\$ 6.41	\$ 147.43	24	\$ 153.84		\$ -	24	\$ 153.84
TOTAL SCHEDULE B BID					\$32,951.41	\$31,228.96			\$21,927.40		\$9,301.55

GENERAL CONTRACTOR	COMPLETED TO DATE	LESS PREVIOUS PAYMENTS	PAYMENT REQUEST 2
Northdale Construction Company, Inc. 9760 71st Street NE Albertville, MN 55301	Subtotal: \$ 374,814.59 5% Retainage: \$ 18,740.73 Total: \$ 356,073.86	Subtotal: \$ 182,731.28 5% Retainage: \$ 9,136.56 Total: \$ 173,594.72	Subtotal: \$192,083.31 5% Retainage: \$ 9,604.17 Total: \$ 182,479.14

ITEM: Adoption of Hennepin County Multi-Jurisdictional All Hazards Mitigation Plan

PREPARED BY: Chief Gary Hendrickson

POLICY DECISION / ACTION TO BE CONSIDERED:

Adoption of Hennepin County Multi-Jurisdictional All Hazards Mitigation Plan

BACKGROUND:

The Hennepin County Multi-Jurisdictional All-Hazards Mitigation Plan is a guide for all communities that have participated in the preparation of this plan.

The plan fulfills the requirements of the Federal Disaster Mitigation Act (DMA 2000) as administered by the Minnesota Department of Homeland Security and Emergency Management (HSEM) and the Federal Emergency Management Agency (FEMA). The purpose of the Hennepin County Multi-Jurisdictional All-Hazards Mitigation Plan is to develop a unified approach among its local government for dealing with identified natural hazards and hazard management problems. The process followed a methodology prescribed by FEMA. It began with the formation of a Mitigation Planning Team comprised of key County, city, and stakeholder representatives.

The planning process examined the recorded history of losses from natural hazards, and analyzed future risks posed to the county by these hazards. Hennepin County is vulnerable to several natural hazards that are identified, profiled, and analyzed in the plan. The plan puts forth several mitigation goals and objectives that are based on the results of the risk assessment. To meet identified goals and objectives, the plan also includes specific recommendations for actions that can mitigate future disaster losses.

The Hennepin County Multi-Jurisdictional All Hazards Mitigation Plan was approved by the Hennepin County Board of Commissioners. Participating jurisdictions need to adopt the plan to apply for and receive the following pre and post disaster assistance program: (1) Hazard Mitigation Grant Program (HMGP) , (2) Pre-Disaster Mitigation (PDM), (3) Flood Mitigation Assistance (FMA), (4) Severe Repetitive Loss (SRL), (5) Repetitive Food Claims (RFC).

CRITICAL ISSUES:

The City of Dayton, to apply for and receive pre and post disaster assistance from FEMA, must adopt the Hennepin County Multi-Jurisdictional All Hazards Mitigation Plan.

BUDGET IMPACT:

Participating jurisdictions need to adopt the plan to apply for and receive the following pre and post disaster assistance program: (1) Hazard Mitigation Grant Program (HMGP), (2) Pre-Disaster Mitigation (PDM), (3) Flood Mitigation Assistance (FMA), (4) Severe Repetitive Loss (SRL), (5) Repetitive Food Claims (RFC).

RECOMMENDATION:

Staff recommends the City Council the Hennepin County Multi-Jurisdictional All Hazards Mitigation Plan

ATTACHMENT(S):

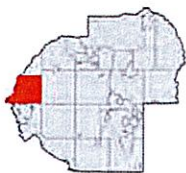
City of Dayton Mitigation

3.3.8. CITY OF DAYTON

Hennepin County - Dayton

Dayton is located in both Hennepin and Wright counties. It is the northernmost city in Hennepin County. The city of Dayton, platted in 1855, is named for city founder Lyman Dayton. Through his finances, Lyman Dayton was instrumental in bringing the railroad into Minnesota and development of the Lake Superior and Mississippi Railroad, of which he was President until 1865.

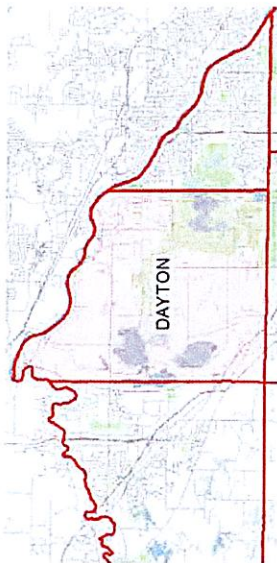
Website: [Home - City of Dayton MN](https://www.cityofdaytonmn.org/)



<https://www.statsamerica.org/town/>

People & Housing	
Population Estimate (2022)	7,745
H.S. Diploma or More - % of Adults 25+ (2022)	94.9%
Bachelor's Deg. or More - % of Adults 25+ (2022)	43.6%
Households (2022)	2,744
Total Housing Units (2022)	2,816
Percent of Total Units Vacant for Seasonal or Recreational Use (2022)	0.0%

Latitude/Longitude: 45.199291, -93.471923
Area: 25.14 sq. miles
Area - Land only: 23.25 sq. miles (92%)
Area - Water only: 1.90 sq. miles (8%)



Hazard Mitigation Project Goal Priority Ranking Aid

1

Mitigation Priority 1 (1C1)
• Work with a wide range of stakeholders to install a river gauge on the Crow River at the discharge into the Mississippi.

1

Mitigation Priority 2 (1E4)
• Upgrade EOC and Equipment for Severe Weather/Tornado Response.

1

Mitigation Priority 3 (1E3)
• Update Dayton's warning siren system.

Vulnerability

- Burlington Northern Railroad
- St. John the Baptist Catholic Church
- Monticello NPP: 14 miles

Capability

- Law Enforcement
- Fire
- Public Works
- FCC Registered Amateur Radio Licenses: 10

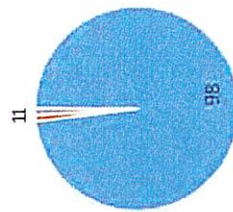
Corporate/Employer

- Local retail
- Golf courses (4)

School District

- 11 Anoka-Hennepin

Language



English Spanish All Others
https://apps.mta.org/map_data

2024 Dayton Mitigation Goals, Objectives, and Actions Update							
Goal 1: Minimize loss of life, injury, and damage to property, the economy, and the environment from natural hazards							
Objective 1A: Improve water system in NW Dayton							
Action	Description	Agency Responsible	Estimated Cost	Estimated Timeline	Status	Priority	Funding Sources
1A1	Establish a backup water supply source for system users in case of well failure	City of Dayton	\$1 Mil	Short	Delayed	Low	1, 4, 5
1A2	Construct water storage to provide fire suppression	City of Dayton	\$2 Mil	Short	Delayed	Low	1
1A3	Explore emergency water supply connections to an adjacent community system.	City of Dayton	\$800,000	Short	Delayed	Medium	1
Objective 1B: Purchase Property in Flood Zone Area							
1B1	Update inundation map every 10 years	Wenck Engineering	\$5000	Long	Ongoing	Low	1
1B2	Review and update policies that discourage growth in flood-prone areas	City of Dayton	\$1,000	Medium	Ongoing	Medium	1
1B3	Educate homeowners in flood zone areas on options that can be offered to them	City of Dayton	\$1,000	Medium	Ongoing	Low	1
1B4	Promote the purchase of flood insurance for all residents in the flood zone	City of Dayton	\$1,000	Medium	Ongoing	Low	1
1B5	Promote community participation in the National Flood Insurance Program.	City of Dayton	\$1,000	Medium	Ongoing	Medium	1
1B6	Maintain sandbags and flood fighting equipment	City of Dayton	\$20,000	Long	Ongoing	Medium	1
Objective 1C: Flood Forecasting							
1C1	Work with a wide range of stakeholders to install a river gauge on the Crow River at the discharge into the Mississippi.	City of Dayton	\$200,000	Long	Ongoing	1	1, 2
Objective 1D: Wild land fire							
1D1	Develop and publicize evacuation plans and routes in areas threatened by wildland fires.	City of Dayton	\$1,000	Medium	Ongoing	Medium	1
1D2	Enforce burning restrictions	City of Dayton	\$1,000	Medium	Ongoing	Medium	1

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1D3	Encourage citizens to purchase and use smoke detectors.	City of Dayton	\$1,000	Medium	Ongoing	Medium	1
Objective 1E: Severe Weather/Tornado Response							
1E1	Replace the storm shelter with a safe room at the Dayton Park Properties	City of Dayton	\$353,000	Short	Complete		
1E2	Encourage residents with slab-on-grade homes to install a safe room during construction	City of Dayton	\$1,000	Long	Ongoing	Medium	1
1E3	Update Dayton's warning siren system.	City of Dayton	\$150,000	Long	Ongoing	3	1
1E4	Upgrade EOC and Equipment for Severe Weather/Tornado Response.	City of Dayton	\$200,000	Long	Ongoing	2	1
1E5	Purchase generators or Install generators at Critical Infrastructure points in the city.	City of Dayton	\$300,000	Long	Ongoing	Low	1, 4, 5
Goal 2: Increase education opportunities and outreach, and improve resident awareness of natural hazards and hazard mitigation							
Objective 2A							
Action	Description	Agency Responsible	Estimated Cost	Estimated Timeline	Status	Priority	Funding Sources
None							
Goal 3: Protect Natural, Cultural, and Historic resources from future losses due to natural disasters							
Objective 3A: Shoreline/Bank Stabilization							
Action	Description	Agency Responsible	Estimated Cost	Estimated Timeline	Status	Priority	Funding Sources
3A1	Work with a wide range of stakeholders to improve shoreline stabilization on the Mississippi River and repair riverbank erosion	City of Dayton	\$600,000	Long	Ongoing	Low	1, 5
3A2	Work with various stakeholders to improve shoreline stabilization on the Crow River and repair riverbank erosion.	City of Dayton	\$600,000	Long	Ongoing	Low	1, 5
3A3	Work with various stakeholders to improve bank stabilization along Oakview Ln wetlands and repair culverts.	City of Dayton	\$170,000	Long	Complete		
Goal 4: Identify areas with greatest impact, vulnerability, and risk from natural hazards							
Objective 4A:							

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Action	Description	Agency Responsible	Estimated Cost	Estimated Timeline	Status	Priority	Funding Sources
None							
Goal 5: Enhance and improve coordination and communication between local, state, and federal levels of government, as well as businesses, Non-Governmental Organizations, and other private sector entities.							
Objective 5A:							
Action	Description	Agency Responsible	Estimated Cost	Estimated Timeline	Status	Priority	Funding Sources
None							
Goal 6: Promote disaster-resistant future development throughout the county by reconsidering future development in high-risk areas.							
Objective 6A: Outdoor Warning Siren							
Action	Description	Agency Responsible	Estimated Cost	Estimated Timeline	Status	Priority	Funding Sources
6A1	Identify future sites for new sirens in the new developments	City of Dayton	\$150,000	Long	Ongoing	Medium	1
Objective 6B: Purchase/Install generators							
6B1	Review and Install generators during the construction process of development	City of Dayton	\$300,000	Long	Cancelled		
Goal 7: Support local communities' capacity and ability to mitigate against natural disasters in becoming more resilient and sustainable.							
Objective 7A: Bury Power Lines							
Action	Description	Agency Responsible	Estimated Cost	Estimated Timeline	Status	Priority	Funding Sources
7A1	Work with the community to identify power lines that could be buried to reduce power failures in heavily populated areas	City of Dayton	\$450,000	Long	Ongoing	Medium	1
Goal 8: Identify mitigation strategies for underserved communities, vulnerable populations, and those with access and functional needs.							
Objective 8A							
Action	Description	Agency Responsible	Estimated Cost	Estimated Timeline	Status	Priority	Funding Sources
None							
Goal 9: Mitigate against the potential impacts of climate change on local communities, the economy, and the environment							
Objective 9A							

Action	Description	Agency Responsible	Estimated Cost	Estimated Timeline	Status	Priority	Funding Sources
None							
Goal 10: Enhance and improve the capability, capacity, and reliability of community lifelines and critical infrastructure in becoming more resistant to failure and resilient to natural hazards							
Objective 10A							
Action	Description	Agency Responsible	Estimated Cost	Estimated Timeline	Status	Priority	Funding Sources
None							

Dayton 2018 – 2024 Mitigation Strategies Progress Report	
OBJECTIVE: 1A: Improve water system in NW Dayton	
Project Title/Action	1A1: Establish backup water supply source for system users in case of well failure
Project Status	Delayed
Project Title/Action	1A2: Construct water storage to provide fire suppression
Project Status	Delayed
Project Title/Action	1A3: Explore emergency water supply connection to adjacent community system
Project Status	Anticipated completion date: 2028
Responsible Agency	City of Dayton
OBJECTIVE: 1B: Purchase Property in Flood Zone Area	
Project Title/Action	1B1: Update inundation map every 10 years
Project Status	Delayed
Project Title/Action	1B2: Review and update policies that discourage growth in flood-prone areas
Project Status	Delayed
Project Title/Action	1B3: Educate homeowners in flood zone areas on options that can be offered to them
Project Status	Anticipated completion date: 2028
Project Title/Action	1B4: Promote the purchase of flood insurance for all residents in the flood zone
Project Status	Delayed
Project Title/Action	1B5: Promote community participation in the National Flood Insurance Program
Project Status	Anticipated completion date: 2028
Project Title/Action	1B6: Maintain sandbags and flood fighting equipment
Project Status	Anticipated completion date: 2026
Summary of Project	City of Dayton, Dayton Public Works
OBJECTIVE: 1C: Flood Forecasting	
Project Title/Action	1C1: Work with a wide range of stakeholders to have a river gauge installed on the Crow River at the discharge into the Mississippi
Project Status	Delayed
Responsible Agency	City of Dayton
OBJECTIVE: 1D: Wild Land Fire	
Project Title/Action	1D1: Develop and publicize evacuation plans and routes in areas threatened by wild land fires
Project Status	Anticipated completion date: 2027
Project Title/Action	1D2: Enforce burning restrictions
Project Status	Complete
Project Title/Action	1D3: Encourage citizens to purchase and use smoke detectors
Project Status	On-Schedule
Responsible Agency	City of Dayton

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OBJECTIVE: 1E: Severe Weather/Tornado Response	
Project Title/Action	1E1: Replace the storm shelter with a safe room at the Dayton Park Properties
Project Status	Complete
Project Title/Action	1E2: Encourage residents with slab on grade homes to install a safe room during construction
Project Status	Anticipated completion date: 2028
Project Title/Action	1E3: Update Dayton's warning siren system
Project Status	Anticipated completion date: 2028
Project Title/Action	1E4: Upgrade EOC and Equipment for Severe Weather/Tornado Response
Project Status	Anticipated completion date: 2028
Project Title/Action	1E5: Purchase generators or install generators at Critical Infrastructure points in the city
Project Status	Anticipated completion date: 2025
Responsible Agency	City of Dayton, Public Works
OBJECTIVE: 3A: Shoreline/Bank Stabilization	
Project Title/Action	3A1: Work with a wide range of stakeholders to improve shoreline stabilization on the Mississippi River and repair riverbank erosion
Project Status	Delayed
Project Title/Action	3A2: Work with a wide range of stakeholders to improve shoreline stabilization on the Crow River and repair riverbank erosion
Project Status	Delayed
Project Title/Action	3A3: Work with a wide range of stakeholders to improve bank stabilization along Oakview LN wetlands and repair culverts
Project Status	Complete
Responsible Agency	City of Dayton
OBJECTIVE: 6A: Outdoor Warning Siren	
Project Title/Action	6A1: Identify future sites for new sirens in the new developments
Project Status	Anticipated completion date: 2027
OBJECTIVE: 6B: Purchase/Install generators	
Project Title/Action	6B1: Review and install generators during construction process of development
Project Status	Canceled
Responsible Agency	City of Dayton
OBJECTIVE: 7A: Bury Power Lines	
Project Title/Action	7A1: Work with the community to identify power lines that could be buried to reduce power failures in heavily populated areas
Project Status	On-Schedule
Responsible Agency	City of Dayton

**CITY OF DAYTON
COUNTIES OF HENNEPIN AND WRIGHT
STATE OF MINNESOTA**

**RESOLUTION 36-2024
RESOLUTION ADOPTION OF THE HENNEPIN COUNTY ALL_HAZARD
MITIGATION PLAN**

WHEREAS, the City of Dayton has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Hennepin County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Hennepin County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Hennepin County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Hennepin County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Hennepin County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

NOW THEREFORE BE IT RESOLVED that the City of Dayton supports the hazard mitigation planning effort and wishes to adopt the Hennepin County All-Hazard Mitigation Plan.

Adopted by the City Council of the City of Dayton on July 23, 2024.

Mayor – Dennis Fisher

Clerk – Amy Benting

ITEM: Donation of Old Engine 11

PREPARED BY: Fire Chief Gary Hendrickson

POLICY DECISION / ACTION TO BE CONSIDERED: Donation of Old Engine 11 to Hand in Hand Logistics

BACKGROUND: I am requesting your approval to donate our old Engine 11 to Hand in Hand Logistics, a 501(c)(3) organization located in Isanti, Minnesota. This organization has identified a critical need for firefighting equipment in Ukraine and has committed to facilitating the transfer of Engine 11 to the Buzivka Fire Department in Ukraine. The Buzivka Fire Department serves a community significantly impacted by recent events in Ukraine. With limited resources and an increasing demand for emergency services, the donation of Engine 11 will provide essential support to their operations, enhancing their capacity to protect lives and property. Hand in Hand Logistics has a proven track record of delivering humanitarian aid and necessary equipment to regions in need. Their logistics expertise ensures that Engine 11 will be transported and received efficiently, with all necessary documentation and coordination handled by their team.

CRITICAL ISSUES: None

RECOMMENDATION: I recommend that the city council approve the donation of Old Engine 11 to Hand in Hand Logistics where they will arrange for the delivery of Old Engine 11 to the Buzivka Fire Department in Ukraine.

ATTACHMENT(S):

Link to WCCO News Story regarding Hand in Hand Logistics

<https://www.cbsnews.com/minnesota/news/ukraine-relief-pastor-isanti-minnesota-volunteers/>

Link to CCX News Story regarding donation of fire gear.

<https://ccxmedia.org/news/on-ukraine-trip-brooklyn-park-firefighters-offer-assistance/>

ITEM:

Review Department Directors 2025 General Fund Budget Expenditures

PREPARED BY:

Zach Doud, City Administrator

POLICY DECISION / ACTION TO BE CONSIDERED:

The Department Directors request the City Council review the departmental budget requests and provide feedback on what level of funding they are comfortable with for general fund expenditures.

BACKGROUND:

All the Department Directors have presented their proposed budget requests for 2025. Department Directors would like to discuss the submitted requests in detail, given the critical nature of these budget requests in ensuring the efficient operation of our city departments. This session will allow Department Directors to justify their needs and answer any questions the Council may have. It will also allow for a collaborative discussion on aligning these requests with the City's strategic and financial priorities.

RECOMMENDATION:

No formal action is requested. Staff recommends Council discuss the proposed budget and provide any direction to staff regarding proposed amendments.

ITEM: Adoption of Special Event Ordinance

PREPARED BY: Fire Chief Gary Hendrickson

POLICY DECISION / ACTION TO BE CONSIDERED: Adoption of Special Event Ordinance replacing chapter 93: Large Assemblies. Adoption of a city ordinance that clearly defines and regulates special events within the city limits, ensuring public safety, order, and the efficient use of city resources

BACKGROUND: Special events, such as festivals, parades, community fairs, and races, are integral to the cultural and social fabric of our city. They attract visitors, stimulate the local economy, and enhance community spirit. However, the absence of a formal ordinance regulating these events has led to several challenges:

Public Safety Concerns:

- **Traffic and Crowd Control:** Without clear regulations, planning for adequate traffic and crowd control measures becomes difficult, leading to potential hazards for both participants and bystanders.
- **Emergency Services:** The lack of a defined framework hampers the coordination of emergency services, such as fire, police, and medical response, during large gatherings.

Resource Allocation:

- **City Services:** Unregulated events place a strain on city services, including sanitation, waste management, and public works, which are often unprepared for the increased demand.
- **Financial Impact:** The city incurs unplanned expenses for additional staffing, overtime, and resource deployment, impacting the overall budget.

Environmental and Community Impact:

- **Noise and Pollution:** Events without proper guidelines can result in excessive noise, litter, and environmental degradation, affecting the quality of life for residents.
- **Community Disruption:** Unregulated events may cause disruptions to daily life, including road closures and restricted access to public spaces, leading to community dissatisfaction.

CRITICAL ISSUES: Failing to adopt this ordinance could lead to continued and escalating challenges, including:

- **Increased Public Safety Risks:** Without a regulatory framework, the city may face heightened risks associated with uncoordinated crowd and traffic control, and inadequate emergency response during special events.
- **Strain on City Resources:** The continued unplanned allocation of city resources could lead to budget overruns, reducing the availability of services for other essential city functions and projects.
- **Environmental Degradation:** Unregulated events may result in significant environmental damage, affecting public spaces and resident well-being.

- **Community Dissatisfaction:** Ongoing disruptions and lack of clear communication regarding special events can lead to resident frustration and decreased community cohesion.

RECOMMENDATION: We recommend that the city council approve the proposed ordinance to provide a structured and effective framework for managing special events.

ATTACHMENT(S):

Special Event Ordinance

**ORDINANCE 2024-10
CITY OF DAYTON
HENNEPIN AND WRIGHT COUNTIES, MINNESOTA**

**AN ORDINANCE REPEALING AND REPLACING
CHAPTER 93 OF THE DAYTON CITY CODE,
DEFINING AND REGULATING SPECIAL EVENTS**

SECTION 1. REPEAL AND REPLACE. Dayton City Code Chapter 93: Large Assemblies, is hereby repealed in its entirety and replaced with the following:

Chapter 93: Special Events

§ 93.01 Purpose and Findings

The purpose of this chapter is to provide a clear framework for the regulation of Special Events in the City of Dayton. By defining the time, place, and manner of such events, and by establishing permit requirements and other regulations, the City seeks to ensure the health, safety, and welfare of the public. The City Council recognizes that special events often exceed the City's capacity to provide usual City services, including sanitary facilities, fire, police, and utility services. This ordinance is necessary to ensure that such events are conducted with sufficient consideration given to public safety issues, such as the impact on parking and traffic management within the city.

§ 93.02 Definitions

For the purpose of this chapter, the following definitions shall apply unless the context indicates or requires a different meaning.

Person: A natural person, association, organization, club, or group formed for a common purpose, a partnership of any kind, limited liability company, corporation, or any other legal entity.

Retail Sales Event: An outdoor retail sale or display on private commercial property includes, but is not limited to, events such as "tent sales," "sidewalk sales," "truck sales," and other similar events. Retail sales events do not include traditional residential garage/yard sales.

Special Event: An outdoor gathering, whether on public or private property, open to the public where at least 50 individuals are expected to, or do, assemble with a common purpose for one hour or longer. *Special Events* include, but are not limited to, concerts, fairs, carnivals, circuses, parades, flea markets, marathons, walkathons, festivals, races, bicycle events, celebrations, or any other gathering or events of similar nature. *Special Events* do not include private, noncommercial events such as graduation parties or social parties.

§ 93.03 Permit Required

No person shall hold, conduct, or participate in a Special Event within the City unless a permit has been issued for such Special Event upon timely application as required by this ordinance. This includes designated event centers with an IUP or CUP.

§ 93.03 Application

(A) Application must be made at least 60 days before the proposed date of the Special Event. This application period shall not begin until a complete application has been filed with the City.

(B) The application for the required permit shall be made to the City Clerk by filing the permit fee, submitting any deposit needed to cover estimated costs to be incurred by the City for the Special Event, and completing an application form provided by the City Clerk.

(C) In addition to such additional information as the City Clerk may require, the application shall include:

(1) Type and description of the Special Event and a list of all activities to take place at the Special Event.

(2) Name of the sponsoring entity, contact person, address, and phone number.

(3) Proposed date(s) of the Special Event and the beginning and ending times for each date.

(4) Proposed location of the Special Event, including a map of the proposed area to be used, which shows any barricades, street route plans, or perimeter/security fencing. The map must be to scale.

(5) Estimated number of Special Event staff, participants, and spectators.

(6) Any public health plans, including supplying water to the site, solid waste collection, and provision of toilet facilities.

(7) Any fire prevention and emergency medical service plans.

(8) Any security plans.

(9) The admission fee, donation, or other consideration to be charged or requested for admission to the Special Event, if any.

(10) Whether food or alcohol is to be served or sold at the Special Event.

(11) Signature of the applicant.

(12) If the Special Event will be in a residential area and one or more streets are proposed to be closed, the applicant must collect and submit the application signatures of or on behalf of the owners or occupants of all properties whose vehicular access to their properties will be blocked, consenting to the street closure.

(13) Tents, Canopies & other membrane structures shall be installed and maintained according to the Minnesota State Fire Code.

(14) If cooking or serving food at the event, attach a copy of the permit from the Hennepin County Health Department.

§ 93.04 Issuance of Permit, Conditions

Special Event permits will be issued upon city staff approval. Reasonable conditions may be attached to the permit as they are deemed necessary to protect health, safety, and public welfare, provided such conditions do not restrict the right to free speech. Such conditions may include, but are not limited to:

(A) Alteration of the date(s), time(s), route, or location of the proposed Special Event.

(B) Elimination of an activity at the Special Event threatens public safety and welfare or causes undue liability to the City.

(C) Requirements for using garbage containers and cleaning and restoring any public property.

(D) Requirements for appropriate sanitation facilities and the availability of potable water.

(E) Requirements for appropriate traffic control measures include barricades, fencing, and cones.

(F) Requirements for appropriate security and crowd management.

- (G) Requirements concerning the accommodation of pedestrian or vehicular traffic, including restricting the event to only a portion of a street or right-of-way.
- (H) Provision of adequate emergency and medical services.
- (I) Compliance with all requirements of the most currently adopted State Fire Code, including an onsite fire inspection if required by the State Fire Code.
- (J) Anyone operating amusement rides must comply with the requirements of Minnesota Statutes, Chapter 184B, regarding carnivals.
- (K) Carnivals are allowed seven days to store and set up equipment before their Special Event and Seven days to clean up the site after the conclusion of the Special Event.
- (L) Candy may be handed out at parades but cannot be thrown from moving objects.
- (M) Requirements concerning the area of assembly and disbanding of a parade or other events occurring along a route.
- (N) Removal of advertising/promotional materials.
- (O) Requirements for appropriate lighting.
- (P) Requirements for the use of City personnel and equipment.
- (Q) Compliance with animal protection ordinances and laws.
- (R) Restrictions on using amplified sound and compliance with noise ordinances, regulations, and laws.
- (S) Requirements to notify surrounding property owners of the Special Event.
- (T) Restrictions on the sale or consumption of alcohol and compliance with all applicable liquor license laws.
- (U) Applicant must secure all necessary permits from outside agencies such as MnDOT or Hennepin County for road closures.

§ 93.05 Retail Sales Event Permit Required

(A) No person or commercial business shall hold, conduct, or participate in a Retail Sales Event within the City unless a permit has been issued for such Retail Sales Event upon timely application as required by this ordinance.

(B) Application must be made at least 30 days before the proposed date of the Special Event. This application period shall not begin until a complete application has been filed with the City.

(C) The application for the required permit shall be made to the City Clerk by filing the permit fee and completing an application form provided by the City Clerk. In addition to such additional information as the City Clerk may require, the application shall include:

(1) Type and description of the Retail Sales Event and a list of all activities to take place at the Retail Sales Event.

(2) Name the business/businesses holding the event and the contact person, address, and phone number.

(3) Proposed date(s) of the Retail Sales Event, together with each date's beginning and ending times.

(4) Proposed location of the Retail Sales Event on the retail business property, including a map of the proposed area showing the location of merchandise displays, tents, or other event-related activities.

(5) Signature of the applicant.

§ 93.06 Issuance of Retail Sales Event Permit, Conditions

(A) Retail Sales Event permits will be issued upon staff approval. Reasonable conditions may be attached to the permit as they are deemed necessary to protect health, safety, and public welfare, provided such conditions do not restrict the right to free speech. Such conditions may include, but are not limited to:

(1) Reasonable limitations on the percentage of the property area/parking lot that can be used for the event.

(2) Elimination of an activity at the Retail Sales Event which threatens the public safety and welfare, or which causes undue liability to the City.

(3) Requirements for appropriate parking and traffic control measures, including barricades, fencing, traffic cones, etc., as appropriate.

(4) Event parking to be limited to the on-site parking lot for events in the B2 and B3 zoning districts, with no event-related on-street parking unless otherwise approved by the city.

(5) Requirements for appropriate security and crowd management, as appropriate.

(6) Compliance with all requirements of the most currently adopted State Fire Code, including an onsite fire inspection/tent inspection if required by the State Fire Code.

(7) Removal of advertising/promotional materials from public property.

(8) Restrictions on the use of amplified sound and compliance with noise ordinances, regulations and laws.

(9) Restrictions on the sale or consumption of alcohol and compliance with all applicable liquor license laws.

(10) Applicant must secure all other necessary permits from the City and outside the County, State or Federal agencies.

§ 93.07 Limitations of Retail Sales Event

(A) Retail Sales Events are limited to 30 days per calendar year per retail business unless otherwise approved by the city.

(B) Retail Sales Events must be held entirely on the private, commercial property where the retail business is legal. Retail Sales Events shall not be located and cannot be held on public property/public right of way unless otherwise approved by the City.

(C) All temporary signage must comply with the City Sign Ordinance, including restrictions on signage, banners, pennants, streamers, strings of lights, flags, searchlights/sky trackers/, and inflatables, unless otherwise approved by the City.

§ 93.08 Exceptions

(A) The requirement for a Special Event Permit does not apply to the following:

(1) Special events sponsored and managed by the city.

(2) Neighborhood block parties held in connection with Night to Unite.

(3) Neighborhood block parties where no streets are proposed to be closed.

(4) Funerals and funeral processions.

(5) Regularly established assembly events on the grounds of any school, playground, City or county park, place of worship, hotel conference center, stadium, athletic field, arena, auditorium, or similar place of assembly.

(B) Neighborhood block parties which are not exempted by (a) above shall require the issuance of a Special Event Permit, subject to the following:

(1) Permits for block parties where only one block is proposed to be closed may be issued by City staff unless staff refers the application to the City Council.

(2) No indemnification or insurance shall be required for neighborhood block parties unless staff determines that unique circumstances require that indemnification or insurance should be required.

§ 93.09 Grounds for Denial or Revocation

(A) All permit applications under this chapter shall be made to the City Clerk and referred to the Chief of Police and other municipal departments or offices as the City Clerk deems necessary to verify and investigate the facts outlined in the application. The Chief of Police and other department heads or officers consulted shall submit their reports and recommendations to the City Clerk.

(B) The city staff shall have the discretion to consider, in granting, denying, or revoking a permit, any reasonable facts or circumstances relating to public health, safety, and welfare, including, but not limited to, the following:

(1) The location of the Special Event would cause undue hardship for adjacent businesses or residents.

(2) A Special Event permit application has already been approved to hold another Special Event at the same time requested by the applicant or so close in time as to cause undue traffic congestion, or to create a situation where the city is unable to meet the needs to provide for law enforcement and other city services for special events.

(3) The Special Event is of a size or nature that requires the diversion of too many law enforcement officers to properly police the event site and contiguous areas, and that allowing the Special Event would unreasonably deny law enforcement protection to the remainder of the city and its residents.

(4) The time, route, hours, location, or size of the Special Event could cause a threat to the public safety, interference with normal traffic flow, congestion, or inconvenience to the public.

(5) The location of the Special Event will interfere with construction or maintenance work scheduled to take place upon or along public property or right-of-way.

(6) Failure to provide a completed application, any fees, or providing false or misleading information.

(7) The applicant fails to comply with the liability insurance requirements or the applicant's insurance lapses or is canceled.

(8) The applicant fails to agree to abide by or comply with all the conditions and terms of the Special Event permit.

(9) The Special Event would seriously inconvenience the public's use of public property, services, or facilities.

(10) The Special Event would create or constitute a public nuisance.

(11) The Special Event could cause significant damage to public property or facilities.

(12) The Special Event would engage in or encourage participants to engage in illegal acts.

(13) The applicant is a minor during the event.

§ 93.10 Process for Denial or Revocation

(A) Failure of any person to comply with any of the ordinances of the City or the state's laws shall be grounds for denying or revoking a permit granted under this division. If a permit is denied or revoked by the city staff, the city must notify the applicant of the reason(s).

(B) Any permit issued may be summarily revoked by the City's chief law enforcement officer or Fire Chief at any time when, because of disaster, public calamity, riot, or other emergency, the law enforcement officer or Fire Chief determines that the safety of the public or property requires such revocation.

§ 93.11 Fees and Expenses

(A) The application fee for a Special Event permit shall be established by the City Council's annual fee ordinance, and the current application fee shall be paid at the time of application for a permit. In addition, the applicant for a Special Event permit must pay all expenses incurred by the City concerning the Special Event, including, without limitation, all costs related to the provision of police, fire, or traffic management services required for the event and the enforcement of the permit, including any permit conditions.

(B) The City may, as a condition of permit approval, require the applicant to deposit with the City an amount up to 115% of the estimated City expenses as determined by the Finance Department provided. However, as provided in this section, the applicant's obligation to pay all costs is not limited to the deposit amount.

(C) If the City's actual expenses related to the event are less than the deposit amount, the City will refund the excess funds to the applicant.

§ 93.12 Indemnification

All Special Event permits shall include a provision by which the permit holder agrees to defend, indemnify and hold the City, its officers, employees, agents, contractors, and volunteers harmless from any liability, claim, damages, costs, judgments, or expenses, including attorney's fees, resulting directly or indirectly from an act or omission including, without limitation, professional errors and omissions of event promoter, its agents or employees, arising out of the conduct of the activity authorized by such permit and against all loss caused in any way because of the failure of the event promoter to perform all obligations under this section thoroughly.

§ 93.13 Insurance Requirements

(A) **Liability Insurance Required.** The applicant or sponsor of a Special Event must possess or obtain liability insurance to protect against loss from liability for damages on account of bodily injury or property damage arising from the special event. A certificate of insurance must be filed with the City before issuing any Special Event permit. The certificate of insurance must name the City, its officials, employees, and agents as additional insurers. Insurance coverage must be maintained for the duration of the Special Event.

(B) **Minimum Limits.** Insurance coverage must be a commercial general liability policy with minimum limits of at least \$1,000,000. If alcoholic beverages are to be sold or distributed at the special event, the policy must also include an endorsement for liquor liability per Chapter 6 of

the City Code. The City Council may require additional endorsements depending on the type of special event and proposed activities.

(C) Waiver or Reduction of Required Limits. The City may waive or reduce the insurance requirements of this Section under the following circumstances:

(1) The applicant or officer of the sponsoring organization signs a verified statement that it believes that the special event's purpose is First Amendment expression and that the cost of obtaining the insurance is so financially burdensome that it would constitute an unreasonable burden on the right of First Amendment expression.

(2) The applicant or an officer of the sponsoring organization signs a verified statement that the insurance coverage required by this Section is impossible to obtain or

(3) The City Council determines that the insurance requirements are more than the reasonable risk presented by the proposed special event.

§ 93.14 Applicability

The provisions of this chapter, all regulations made thereunder, and all permits issued thereunder shall be subject to all applicable and controlling provisions of federal, state, and city laws and all rules and orders issued thereunder.

§ 93.15 Penalty

Violating any provision of this chapter shall be a misdemeanor and subject to all penalties provided for under state law.

SECTION 2. EFFECTIVE DATE This ordinance shall take effect upon its passage and publication as provided by law.

Adopted by the City Council of the City of Dayton on July 23, 2024.

Mayor

ATTEST:

City Clerk

ITEM:

Appointing one open park commission seats

PREPARED BY:

Amy Benting, Assistant City Administrator

POLICY DECISION / ACTION TO BE CONSIDERED:

Appointing open commission seat

BACKGROUND:

The term for the park commissions are three-year terms running from July 1st. We had one park seat that remained open during that time I received two applications within a few hours of each other, now the Council has the option of appointing one to the open seat. I sent out the application in an email. You can choose Kaia Chambers or Doug Baines.

RECOMMENDATION:

Appoint Commission seat

ATTACHMENT(S):

None